ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES
Office of General Registrar
Tappahannock, VA

Members Present: Treava Kasey, Meredith Jefferies
Others Present: Angela Hart, General Registrar and Lauren Davis, Chief Deputy Registrar

The Chair called the meeting to order at 10:05 a.m. and determined that a quorum was present.

Meeting Agenda: On a motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board approves the agenda as presented. Motion unanimously approved.

Minutes: On Motion by Treava Kasey, seconded by Meredith Jefferies, the Electoral Board moves for approval of the April 17th, 2024 minutes as written and reviewed via email. Motion unanimously approved.

Public Comment: None

GR Report: Angela Hart gave an update that she has reached out for guidance regarding the dates of the canvas, as well as initiated a test utilizing the county's "ring central" app for communications with officers of elections. Ms Hart advised that a quote for the warranty renewal of the current election equipment had been obtained. Ms Jefferies signed and approved this quote as secretary of the electoral board, with approval of Ms Kasey. Ms Hart advised the board to assign a custodian for this election.

On a motion by Treava Kasey, seconded by Meredith Jefferies, the Electoral Board approves Meredith Jefferies as the custodian for the June 18th dual primary election.

Closed Session
On a motion by Meredith Jefferies, seconded by Treava Kasey, the Board will go into closed session at 10:42 a.m. pursuant to Section 2.2-3711 (A)(19) of the Code of Virginia for the purpose of discussing cybersecurity threats or vulnerabilities and pursuant to Section 2.2-3711 (A) (1) for the purpose of discussing personnel; Angela Hart and Lauren Davis will also attend during the closed session to reasonably aid the Board in consideration of subject matter. Motion unanimously approved.

On a motion by Meredith Jefferies, seconded Treava Kasey the Electoral Board reconvenes in open session at 10:56 a.m. Motion unanimously approved.

Certification:
We certify that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting convened, were heard discussed or considered in the closed session or meeting by the Electoral Board.

Roll Call Vote:
Chair – Treava Kasey: Aye
Vice Chair – vacant
Secretary – Meredith Jefferies: Aye

Next meeting date: June 18th @ 8:30 PM

Respectfully submitted by Angela Hart, General Registrar
Adjournment: On motion by Treava Kasey, seconded by Meredith Jefferies, the Board voted to adjourn the meeting at 10:58 a.m. Motion unanimously approved.

_______________________________________________ Chair

_______________________________________________ Vice Chair

_______________________________________________ Secretary

Respectfully submitted by Angela Hart, General Registrar