

Essex County Airport Authority Meeting
August 11, 2022
9:00 am

Present

Barry Bates
John McDonald
Mike Maurer
Sara West

Visitors

None

Request for Changes to and/or approval of the Agenda

Agenda approved with adding two items for discussion in new business.

Presentations

None.

Executive Session

None.

Approval of Minutes of the July 14, 2022 Meeting

A motion was made and seconded to approve the July 14, 2022 meeting minutes.
The motion carried unanimously.

Public Comment

None.

Anticipated Action Items

None.

Consultant's Report

None. Consultant was at the Aviation Conference in Roanoke, Virginia, August 10-12.

Airport Manager's Report

None. Airport Manager was at the Aviation Conference in Roanoke, Va.

Treasurer's Report

Mrs. West reviewed the July Budget report.

The Authority received a grant reimbursal from the DOAV for \$8,107 for wind cone replacement.

Expenses for the month were average.

The Liberty Mutual Insurance Workman's Compensation Policy additional premium was paid for \$343.00.

Federal and State Quarterly employment taxes were paid as scheduled.

The Treasurer's report was approved as presented.

Legal Counsel Report

None.

Old Business

Land lease project update

Support documents for the environmental approval of the 23 acres for possible lease has been submitted, and the approval is expected to take several months.

Fuel Farm operational status report

The Board decided to discontinue a report monthly on the fuel farm status.

It is operating as needed and an update will be addressed if necessary in the future.

Mower purchase update

The State grant approval for the new mower is in process at the State Conference Board meeting and, when finalized, the delivery will be scheduled.

New Business

Med Vac interest in an airport location update

VCU Health has several divisions of ambulance service in the area. After research on the possibility of wanting to locate service at the airport, it was determined housing is provided by VCU Health for ambulance employees on schedule, and there is no need at this time to establish service at the airport.

With a service need growth for the Northern Neck area, the Board felt it would be good to keep in mind future expansion possibilities and plans.

End of runway gulley spraying

A discussion was held on the need to spray the gullies near the ends of the runway to discourage tall growth. A motion was made and seconded to spray as needed when directed by the Airport Manager and the Consultants. Scheduling this work would be addressed in next month's meeting agenda.

Leases review discussion

This discussion was moved to the September Board meeting.

Air Show 2024

The Board held a preliminary discussion on a possible 2024 Air Show held here at the airport. It was requested to add to the monthly agenda by first of the year 2023.

Adjournment – a motion was made and seconded to adjourn the Airport Authority Board meeting at 10:20 am.

**The Next Authority Monthly Meeting is scheduled for September 8, 2022
at 9:00 AM**

Respectfully submitted,
Sara West
Secretary/Treasurer
August 11, 2022