

**Essex County Airport Authority Meeting
September 8, 2022
9:00 am**

Present

Barry Bates
John McDonald
James Acors
Sara West
Jim Evans
Jeff Tarkington, Talbert & Bright

Visitors

None

Request for Changes to and/or approval of the Agenda

None.

Presentations

None.

Executive Session

None.

Approval of Minutes of the August 11, 2022 Meeting

A motion was made and seconded to approve the August 11, 2022 meeting minutes.
The motion carried unanimously.

Public Comment

None.

Anticipated Action Items

None.

Consultant's Report

Jeff Tarkington, of Talbert and Bright Consultants, noted the Parallel Taxiway project is definitely on schedule. Bids will be advertised in April and May of 2023 with construction hopefully beginning in September of 2023. He stated the hope of using local sub-contractors in addition to the normal heavy construction contractors which will be brought in. Construction is expected to take 10-12 months. A ground breaking ceremony is planned.

Updates will continue through the first of 2023.

Airport Manager's Report

Mr. Evans, Airport Manager, noted activity has been increasing and fuel purchases have increased. Fuel purchases have been made and delivered.

The terminal building bathrooms plumbing has been in need of repair. The pressure tank has been replaced at a cost of \$1,750.

The new zero turn lawn mower was delivered and is in use.

Mr. Evans stated there was a company at the Aviation Conference offering computerized tracking of aircraft activity at the airport for a monthly fee. He will supply further information at the October meeting.

Treasurer's Report

Mrs. West presented the August Budget report.

She noted there was approximately \$28,000 in Federal and DOAV reimbursals.

There were maintenance bills paid for heating and air work, plumbing, and AWOS equipment.

The bill for the new mower was paid for \$13,295.

Fuel purchases were made at a cost of \$66,971. Both 100LL and Jet A.

A consulting company bill was paid for \$10,797.

There were no questions to the report and it was approved as presented.

Legal Counsel Report

None.

Old Business

Land lease project update

No update at this time.

Hangar Leases

The Board held a discussion on hangar leases and renewal dates. Further discussion would be added to the agenda at a later date.

End of runway gulley spraying update

Vegetation at the approach end of runway 10 and the area behind the wind sock needs to be sprayed. As the spraying has been approved by the Board, the Airport Manager has requested a quote to have the work done soon. Scheduling of this work will be discussed at the October meeting.

New Business

Air Show possibility

The Board held a preliminary discussion on a possible 2024 Air Show held here at the airport. The discussion would be added to the monthly agenda by first of the year 2023.

Adjournment – a motion was made and seconded to adjourn the Airport Authority Board meeting at 10:28 am.

The Next Authority Monthly Meeting is scheduled for October 13, 2022 at 9:00 AM

Respectfully submitted,
Sara West
Secretary/Treasurer
September 8, 2022