

Virginia: At a regular scheduled meeting of the Essex County Board of Supervisors held on Tuesday, July 11, 2023 at 7:00 p.m., in the School Board meeting room, 109 Cross Street, Tappahannock, Virginia.

Present: Robert Akers, Chairman
Ronnie G. Gill, Vice Chairman
Edwin Smith, Jr., Supervisor
Sidney Johnson, Supervisor
John C. Magruder, Supervisor

Present: April Rounds, Interim County Administrator, Deputy Clerk

CALL TO ORDER

Chairman Akers called the meeting of Tuesday, July 11, 2023 to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Supervisor Johnson led the Invocation and the Pledge of Allegiance.

ROLL CALL

The Chairman asked the Interim County Administrator to call out the roll; a quorum was met.

AGENDA APPROVAL

Chairman Akers asked the Board if anything else needs to be added or deleted from the agenda. Supervisor Johnson stated he would like to add two things to the agenda. He stated they need a social service appointee, reappointing in close session and also talk about the Interim County Administrator Compensation. Supervisor Smith made the motion to approve with the additions. Vice Chairman Gill seconded. AYES: 5 NAYES: 0 ABSENT: 0

RECOGNITION

Governor Glenn Youngkin's Announcement of Additional Administration and Board Appointments

Chairman Akers announced the recognition that was presented by Governor Glenn Youngkin. Lou Spencer was added to the BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS.



Commonwealth of Virginia
Office of Governor Glenn Youngkin

FOR IMMEDIATE RELEASE: July 7, 2023

CONTACTS:

Office of the Governor
Contact: Macaulay Porter
Email: Macaulay.Porter@governor.virginia.gov

**Governor Glenn Youngkin Announces
Additional Administration and Board
Appointments**

RICHMOND, VA – Governor Glenn Youngkin today has announced additional key administration and board appointments.

"I am pleased to welcome these new and highly qualified individuals to a host of Virginia boards," said **Governor Glenn Youngkin**. "With their unique insights and notable career experiences, I look forward to working together to make Virginia the best state in the Nation to live, work and raise a family."

ADMINISTRATION APPOINTMENTS

COMMONWEALTH

1

LABOR

**BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED
INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS**

- **Troy Arnold** of *Richmond, Real Estate Investor*

- **Kevin D. Shreiner, LS, PS, of Winchester, Professional Land Surveyor, President, VAS Shenandoah Chapter**
- **Lou Spencer of Caret, Assistant Business Manager, Plumbers and Gasfitters UA Local 5**

PUBLIC HEARINGS

None

PUBLIC COMMENTS

Jeff Howeth, 556 Riverdale Rd, thanked the Board for being there and the job that they do. He stated all 10,559 and we try to do them all justice. He stated that tonight he was here to ask the board for a favor and some assistance which is an interesting twist on things. He has run into something and Ms. Rounds has been very helpful to get him where he wants to be but we are not quite there yet. He stated he would quickly explain so they could try to be out by 7:30 so he doesn't want to be long. Back in February he made a request, and as most of you know he is the chairman of the Wetlands Board. He also does that kind of work as a private consultant. He put in a request that he sent to Ms. Rounds back on February 24th and asked if they could get a response from the County Attorney and might have put in the Commonwealth's Attorney on that one but did not put in the Conflicts of Interest Advisory Committee. What he would like to do, and this was to, as you all know he has been on the wetlands board for 31 years, to keep himself out of misfeasance, malfeasance, nonfeasance positions. He would like to get pre-approved to do consulting work under the same requirements as the old building official was allowed to do his private soil business. He has some papers and will give a brief reading of what he had written.

April, based on the recent documentation provided me in the Alwyn Davis Jr. case my understanding is the County Attorney informed the special prosecutor that no conflicts of interest existed when Mr. Davis' private soil business. If he did not do more than \$5,000 of work per year for any one client. Based upon that no conflict determination Mr. Davis was allowed to perform and be compensated for private soil work for a citizen and then administrate a building permit over that same citizen as the building official. While I am specifically not stating that I will do private work if given permission.

He wants them to understand that conflicts of interest has to be decided by the person that is involved as to how far they have gotten into a situation and whether they should go further or if they should just abstain. He gets from the wetlands board his advice from the attorneys at VMRC. VMRC will tell him, because it did happen a number of years ago. Someone brought up an old survey plat that he had done and used it as part of the document and they said to him if he didn't feel comfortable, they didn't see a problem, but if he wasn't comfortable he could abstain. He turned it over to the Vice Chairman and they went on about his business and didn't participate. It is a personal matter.

He continued from the letter.

I am requesting Essex County research the topic and provide a written opinion by the County Attorney, which we did get, Commonwealths Attorney or COIA Council that it would not violate state and local Conflicts of Interest statue or rules and regulations of Essex County. If I limit my work in Essex County to \$5,000 of work per year per client and not business state code of Virginia. This contained the acknowledgement of Mr. Davis' opinion of potentially still vote on applicant but just pay me for private

service because apparently anything below \$5,000 per client per year would not constitute influence according to the Conflict of Interest regulations. My situation would be even less conspicuous than Mr. Davis' situation as I would need two other affirmative votes to approve a wetlands application while Mr. Davis needed only none other than himself to approve such matters.

He has an old email from May 12, 2020, Mr. Magruder said that Mr. Davis' situation had been viewed by the County Attorney and deemed acceptable. That was Mr. Hlavin's firm Sans Anderson. Mr. Hlavin actually responded back to me exactly 30 days later he responded on the 24th of March. He wrote about a page and a half and basically said 'I can't answer for you.' Which was ok but didn't answer my question. He is asking for their assistance tonight to maybe, since we won't get an opinion probably from the County Attorney as we did in Mr. Davis' situation. He is asking if they can go forward and actually have a letter prepared, which he does not mind helping but would prefer it to be on County Letterhead, to the Conflicts of Interest Advisory Council and see if they can get a response.

COUNTY ADMINISTRATOR'S and AGENCIES' REPORTS

Chairman Akers stated that he received information and he thanked the board for taking the time to each speak with the recruitment firm. Ann Lewis has put together and sent a draft narrative which she asked him to review and send back any edits. He asked April to look at that as well to help him out. We will try to look at that and get it sent back before Friday. They will send back a color copy of that narrative for the whole board to review and any edits. She will be on vacation next week, her assistant will be taking action in her place but that gives us a week to review and edit it. Then when we meet again on the 22nd if there is any additional follow through that we need to do we can do so on the 22nd.

Supervisor Magruder asked for an update on the Opioid Authority Meeting.

Administrator Rounds stated that they have a session tomorrow at 3:00. It is still multiple localities meeting together to form a collaborative. It is led by Steven Wright out of Gloucester. They have had great conversations and good progress out of the initiative.

Supervisor Magruder asked Deputy Chief Durham about the Medicare/Medicaid Audit. He wanted to know what the conclusion in the audit was if they gave us anything.

Deputy Chief Durham stated no it just had to be submitted by July 4th or 7th. They will take the data, every ground ambulance company in the United States was involved. They will take the data from calendar year 2022 and look at it for the next 6 months and then calendar year 2023 will be another audit and that will be completed next July. They will take that data and see if they up the medicare cost or not.

Supervisor Magruder stated that it was just basically helping them set their rates.

Vice Chairman Gill stated that the end of the year finance report was in the file from Mary. He went through each line item and was pleased to see that we met our budget. It looked like we were doing a good job with the whole budget process just the way it worked out over the seven pages. He knows the preliminary reports have been submitted to our audit firm and will hear more when the final audit report comes in October.

Chairman Akers stated you will see, at our request, some more departmental information. He is working with April so that they can streamline that a little bit so it is a little more consistent of a read. We will

start to see those on each of the reports and then if we start to see items that are over or under for some reason we can have a specific call out.

Supervisor Magruder gave shout outs

- Mary Davis does outstanding work for us, she is quiet but does monumental work for this County.
- EMS they just went through the review and inspection through the Virginia Office of EMS and they are licensed. This is a credit to our EMS staff and leadership that there are top line people out there protecting the citizens.
- Kyle has been working on the Lucas devices are now in service which has been a two year process as well as the new life pack 15 monitors.
- 4H position now has someone so the numbers can go up for participants in 4H. The 4H livestock team placed 1st in the hay bale competition.
- Dana Smook and staff is doing a summer learning program. They are doing story-walk at the refuge, 2 more library boxes went up and they are doing great things in the community.
- Kay Carlton and Parks and Rec – the Marsh St pool is open, summer camps are full, lots of people playing pickleball, basketball camp was well attended. Sidhar Calhoun helped with the basketball camp.
- Chuck Huntley through a phone migration at the district court it will save \$6,000 a year.
- The election compliance certification we are only 10% out of compliance and they were making great improvements.
- Penny Davis stated that we had 98.4% collection.

Chairman Akers stated he spoke with Administrator Rounds about the grant writing. You will notice a couple of things that are pending, some that are being looked at. When grants come up that has a match and it has not been budgeted we need to come before the board and do a BAF whether we get it or not.

SCHOOL SUPERINTENDENT’S AND CONSTITUTIONAL OFFICERS’ REPORTS

Supervisor Magruder stated that with DSS we now only have 5 children in Foster Care.

BOARDS AND COMMITTEES’ MINUTES

None

CONSENT AGENDA

Supervisor Johnson made the motion to approve all three as presented. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

NEW BUSINESS

Middle Peninsula/Northern Neck Regional Radio System MOA – Deputy Chief Durham

Supervisor Johnson made the motion to authorize Interim County Administrator April Rounds to execute the Middle Peninsula/Northern Neck Regional Radio System Memorandum of Agreement pending review and acceptance by legal council. Supervisor Magruder seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

**AMENDED AND RESTATED
MEMORANDUM OF AGREEMENT
for the
MIDDLE PENINSULA/NORTHERN NECK REGIONAL RADIO SYSTEM**

This Memorandum of Agreement, dated and effective _____, 2023, among the County of King and Queen (“**King and Queen**”), the County of Essex (“**Essex**”), the County of Richmond (“**Richmond**”), the County of Mathews (“**Mathews**”), the County of Northumberland (“**Northumberland**”), and the County of Lancaster (“**Lancaster**”), each a “**Participating County**” and collectively referred to as the “**Participating Counties**,” is entered into for the expansion and governance of the Middle Peninsula/Northern Neck Regional Radio System.

**SECTION I
INTRODUCTION**

In order to support the mission-critical communications needs of each Participating County’s individual and collective public safety and public service personnel, the Participating Counties desire to improve certain radio facilities and communications capacity and agree that this opportunity can be best realized through joint action and collaboration.

**SECTION II
PURPOSE**

The purpose of this Agreement is to amend, restate, and replace the prior agreement among King and Queen County, Essex County, and Richmond County to expand the regional interoperable radio system (“**the System**”) for telecommunication purposes for use by the Participating Counties and Contractual Subscribers, and also for use by the Towns of Tappahannock, Warsaw, Kilmarnock, and White Stone through their respective Participating Counties, where such System will allow users to communicate between their own locations and with each other.

The System will consist of components including radio and microwave radio devices, fiber-optic cable, conduit, electronic equipment, and other necessary equipment for the transportation of voice and data signals. Participation in the System will include the installation and maintenance of radio and other System equipment and the technical and administrative functions necessary to develop, operate, and maintain the System. Participating Counties and Contractual Subscribers are responsible for procuring equipment compatible with the System and shall own all equipment that has been independently procured or financed (including any repairs, parts, accessories, equipment, and devices furnished, affixed to, or installed on any equipment that has been procured or financed and is the subject of a security interest). The cooperative nature of the System and its operations does not preclude or override the Participating Counties’ or Contractual Subscribers’ ownership or financing obligations associated with equipment procured or financed independent of the System.

The System envisioned by this Agreement is intended to be flexible, serving the purpose of improving communications by using technological components that will, at any given time, best accomplish that purpose. The Participating Counties expect that over time the components of the System may change as needs and capacities of technology and the users change.

The System is further described as (a) UHF trunked radio system infrastructure (consisting of tower sites and related operations) and a single channel 800 MHZ interoperability overlay, (b) the system network switching center/controller and all subsystems currently part of the radio system (c) all hardware and software encompassed in the foregoing infrastructure, (d) all updates and enhancements to the foregoing, and (e) the FCC licenses, which may be issued to a specific geographic locality but the use of which will be shared System wide by the terms of this Agreement to permit full and optimal System function. The System does not include mobile and portable radio subscriber devices which are the responsibility of each Participating County.

SECTION III **GOVERNANCE**

- 3.1 Each Participating County shall appoint representatives to a Policy Team which shall exercise those duties and responsibilities as described below. The Policy Team shall consist of two voting representatives appointed by the Board of Supervisors of each Participating County who are authorized to act on behalf of the appointing locality in matters related to the System. Each representative shall have one (1) vote on matters before the policy team. Non-voting liaisons may participate with the Policy Team when and as assigned by the county administrator of any Participating County.
 - 3.1.1 The Policy Team shall be responsible for the oversight of policy and fiscal issues, including the establishment of an annual budget for each fiscal year and the oversight of expenditures related to the System, subject, however, to authorizations and appropriations of necessary funds by the governing bodies of the Participating Counties.
 - 3.1.2 To allow for timely system management policy, implementation of standard operating procedures and system policies, system maintenance, and service on the system, the Policy Team shall appoint one regional radio system manager (the “**System Manager**”) who shall serve as the radio system executive officer and whose duties shall include overseeing the function of the system, coordinating and managing issues which may arise among Participating Counties, and representing the System at the local, state, and federal levels. The System Manager will serve as chair of the Policy Team.
 - 3.1.3 To allow for timely implementation of such standard operating procedures and system policies, to allow for the allocation of frequency and data bandwidths, and to provide day to day local level management and maintenance of the System, each Participating County shall assign an individual to act on behalf of that

county to serve as a locality radio services agent (the “**Local Agent**”) to oversee, respond to, and serve as a point of contact for day-to-day matters relating to the System. The Local Agent may be, but is not required to be, a member of the Policy Team. In order to efficiently manage the System and to preserve its integrity and function, the Local Agent will at all times coordinate with the System Manager for day-to-day functions and operations of the System and will serve as the single point of contact for the locality for the System, except that in the absence of the Local Agent, he or she may appoint an alternate to serve in his or her stead. Individual radio committees or other stakeholder groups will be represented by the Local Agent regarding System related items.

- 3.2 Subject to available and approved funding, the System Manager may secure contractual services with professional experts and consultants as required to serve and/or protect the interests of the System and/or the Participating Counties.
- 3.3 In no event shall Participating Counties be liable to each other for any indirect, incidental, special, or consequential damages, including, without limitation, damages attributed to any malfunction of the system, regardless of the cause of action, arising out of or in connection with a party’s performance.
- 3.4 Any locality seeking to participate in the System as either a Participating County or Contractual Subscriber may be admitted to the System on such terms and conditions as unanimously agreed upon by the Policy Team together with an amendment of this Agreement.
- 3.5 Necessary and periodic updates, software enhancements, and emergency technologies will be funded regionally through the established operating funding process. If either the System Manager or a Local Agent determines major system enhancements are required beyond necessary and periodic updates, Policy Team approval will be required for the completion of any such enhancements, and all such enhancements are subject to funding allocations and appropriations from all Participating Counties in proportions determined by the Policy Team.
- 3.6 The Participating Counties will individually and collaboratively seek grants to enhance the System. Matching requirements for collective System grants must be approved in advance by all Participating Counties and allocated and paid according to percentages established by the Policy Team and agreed to by all affected Participating Counties. Participating Counties also may seek grants for the benefit of their respective localities only (e.g., subscriber equipment or accessories grants) for which any match requirements will be the sole responsibility of the applicant/recipient locality.
- 3.7 Participating Counties and Contractual Subscribers will be individually responsible for maintaining adequate insurance on equipment and infrastructure owned by their respective jurisdictions.

- 3.8 The System Manager and the Policy Team may designate committees, subcommittees, and user groups as necessary to develop and operate on the System. Actions of such committees, subcommittees, and user groups are subject to approval of the System Manager. Appeals of System Manager decisions may be reviewed by the Policy Team.

SECTION IV **CONTRACTUAL SUBSCRIBER**

- 4.1 Any other jurisdiction or entity may participate on the System without becoming a Participating County if approved for such participation by the Policy Team (a “**Contractual Subscriber**”). Each Contractual Subscriber will be billed and shall pay an initial fee and an annual fee established by the Policy Team and as set forth in Section V below.
- 4.2 Each Contractual Subscriber shall be solely responsible for the installation and maintenance of any connectivity items required by that Contractual Subscriber for connection to the network switching center for dispatch consoles.
- 4.3 All hardware and infrastructure components proposed or required by a Contractual Subscriber, including installation services and contractors for integration into the System, are subject to review and approval by the System Manager for compliance with System standards.
- 4.4 Each Contractual Subscriber shall provide to the System Manager no later than December 30 of each year written notice of any changes to the next fiscal year equipment list, talk group list, and subscriber count.

SECTION V **FISCAL**

- 5.1 **Fiscal Agent.** King and Queen County will serve as the fiscal agent for the System and shall maintain a radio system enterprise fund (the “**Fund**”). The Policy Team will draft and approve an annual operating budget governing the use of the Fund by the radio System Manager. The System Manager is authorized to approve the payment of expenditures from the Fund consistent with the annual budget adopted by the Policy Team.
- 5.2 All System users are subject to, and shall pay to the Fiscal Agent, the following fees and charges, subject to annual review and approval by the Policy Team:
- 5.1.1 Joint Services Fees pursuant to paragraph 5.3 below.
 - 5.1.2 An Initial Fee pursuant to paragraph 5.4 below.
 - 5.1.3 Annual Participation Fees pursuant to paragraph 5.5 below.

- 5.3 **Joint Services Fees.** Certain joint services are billed under existing contracts or procedures, including, but not limited to, microwave tower space rentals, voice logging recorders, hardware, and subscriber fees. Invoices received for such joint services will be billed to the Fiscal Agent. The Fiscal Agent will bill to each Participating County, and each Participating County will pay to the Fiscal Agent within sixty (60) days of receipt of any such joint services bill, all costs so billed in accordance with any current or future agreement.
- 5.4 **Initial Fee.** No later than February 1 of each year, the Policy Team shall establish and approve an Initial Fee to be charged to any entity or locality wishing to become a Contractual Subscriber or a Participating County and will be established based on the number of proposed tower sites. The System Manager will calculate and provide to the Policy Team a recommended initial fee each year for each site, which recommended initial fee will be considered by the Policy Team. Any locality or entity approved to become a Contractual Subscriber or a Participating County shall pay to the Fiscal Agent the applicable Initial Fees no later than sixty (60) days after approval to participate as a Contractual Subscriber or a Participating County.
- 5.5 **Annual Participation Fees.** Annually, the Policy Team will establish an Annual Participation Fee which shall be paid each year by each Contractual Subscriber and by each Participating County, except that a Contractual Subscriber or a Participating County is not subject to the Annual Fee in the year the Contractual Subscriber or Participating County is subject to an Initial Fee pursuant to paragraph 5.4 herein. The Annual Fee is intended to support shared operating needs of the System and shall be paid no later than July 31 of each year.

SECTION VI **TERMINATION OF PARTICIPATION**

- 6.1 Any Participating County desiring to terminate its participation in the System shall provide one year's prior notice to all Participating Counties of its intent to terminate its participation. Such withdrawing Participating County shall be solely responsible for all costs associated with its removal from the System and for its share of all capital and operating costs for the one year period following the notice of withdrawal.
- 6.2 All System frequencies shall remain part of the System unless otherwise authorized by the licensing authority.

By signing this Agreement, the Participating Counties agree to collaborate to improve homeland security, as well as improve the safety of the citizens within our localities, by maintaining and improving our wide area P25 compliant radio communications infrastructure.

Any amendments to this Memorandum of Agreement shall be approved by the governing bodies of all Participating Counties.

Vivian Seay, County Administrator
King and Queen County

Date

April Rounds, Interim County Administrator
Essex County

Date

Hope D. Mothershead, Interim County Administrator
Richmond County

Date

Ramona Wilson, County Administrator
Mathews County

Date

Luttrell Tadlock, County Administrator
Northumberland County

Date

Don G. Gill, County Administrator
Lancaster County

Date

Middle Peninsula/Northern Neck Regional Radio System Designated System Manager – Deputy Chief Durham

Vice Chairman Gill made the motion to authorize Interim County Administrator April Rounds to execute the Middle Peninsula/Northern Neck Regional Radio System Designated System Manager Authorization Form pending review. Supervisor Johnson seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

Middle Peninsula/Northern Neck Regional Radio System

AUTHORIZATION OF REPRESENTATION

As outlined in the MPNNRRS regional MOU, the “regional radio system manager (the “**System Manager**”) serves as the overall radio system executive officer and their duties include overseeing the function of the system, coordinating and managing issues which may arise among Participating Counties, and representing the System at the local, state, and federal levels.”

Essex County, as a participating member on the Middle Peninsula / Northern Neck Regional Radio System (MPNNRRS), hereby designates and authorizes the MPNNRRS designated system manager all necessary rights and access to communicate, represent, perform and participate all necessary duties as a representative of this designated locality on regional radio system design, construction, installation and maintenance as outlined in the MOU to ensure regional system performance and operation. This includes unrestricted access to the system manager or authorized designees such as service and support technicians or consultants, to physical communication and tower sites, dispatch, and facilities which house or operate communication equipment functioning on the regional system.

Designated System Manager Information:

Gregory “Greg” Hunter
King and Queen County
P.O. Box 177
King and Queen Courthouse VA 23085
ghunter@kingandqueenco.net
(804) 592-7920

Authorized this _____ day of _____, 20 _____.

BY: _____

County Administrator

Personnel Policy Amendment – Deputy Chief Durham and Attorney Hlavin

s5.4 Leave

A. Annual Leave

Full-time employees will accrue paid annual leave for personal purposes at the following rates and shall be used on an hour for hour basis.

0-5 years of service 8 hours per calendar month

Over 5 years through 10 years 10 hours per calendar month

Over 10 years 12 hours per calendar month

Requests to use annual leave shall be approved in advance by the County Administrator or department head. Leave is not eligible at all times: the County Administrator and department heads have a primary obligation to ensure that the County's service to the citizens is carried out. Leave approval will not normally be granted in excess of two weeks out of any six week period.

The annual leave credits provided may be used, at the option of the employee, to provide paid absences for vacation and other personal purposes, or for absences in excess of the credits available for other kinds of leave.

No annual leave credit shall be provided for service less than a full semi-monthly pay period; the credit for a full semi-monthly pay period or more but less than one calendar month shall be one half of the credit to which the employee is entitled for one calendar month of service.

Annual leave credits may be accumulated not to exceed at the date of separation or at the end of any fiscal year: 192 work hours for employees with less than 5 years of service, 240 work hours for employees with over 5 to 10 years of service, 280 hours for employees with over 10 to 20 years of service and 336 work hours for employees with more than 20 years of service.

Upon separation, an employee shall be entitled to payment for all unexpired credited annual leave based on the employee's current rate of pay at the time of separation, such payment to be adjusted as necessary in accordance with any Employee Training Agreement in effect at the time of separation. In the event of the death of an employee, the employee's estate shall be entitled to payment for any unused balance of annual leave allowances at the time of death.

Supervisor Johnson made the motion to adopt policy amendment as presented. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

BAF Board of Supervisors: Davenport Financial Policies Project

Vice Chairman Gill made the motion to approve budget supplement from transfer from reserves in the amount of \$18,357.22 for Davenport fees for review and modification of the County's Financial Policy Guidelines, as presented. Supervisor Magruder seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0



ESSEX COUNTY VIRGINIA

BUDGET ACTION FORM

BAF# (Assigned by Finance Dept)

Requesting Dept./Organization: Board of Supervisors FY 23

Explanation of Request (please attach second page of form if additional space is required):
Requesting a budget supplement from Transfer From Reserve for Davenport fees for review and modification of the County's Financial Policy Guidelines.

Budget Supplement: [checked] Budget Transfer: [] Journal Entry: []

Funding Details (for additional space, please go to second page of form)
Table with columns: From (Source, Budget Code, Amount) and To (Budget Code, Amount). Row 1: Transfer From Reserve, 100-092000-4999, \$ 18,357.22, 100-10100-3020, \$ 18,357.22. Total row at bottom shows \$ 18,357.22 on both sides.

Department Head Signature : _____ Date: _____

Finance Office Recommendation:

Approve: Yes [checked] No [] Signature Mary H. Davis Date: 6/21/23

County Administration Recommendation (if required):

Approve: Yes [checked] No [] Signature [Signature] Date: 6/22/23

Board of Supervisors Action (if required):

Approval: Yes [] No [] Signature _____ Date: _____
Yes [] Administrator granted approval authority

BAF Board of Supervisors: Executive Search Services – Execution of Agreement Letter Fee

Supervisor Magruder motion to approve budge supplement from transfer from reserves in the amount of \$8,085.00 for Baker Tilly FY 23 Execution of Agreement Letter fees, as presented. Vice Chairman Gill seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

Baker Tilly US, LLP
 30 East 7th Street, Suite 3025
 Saint Paul, MN 55101 • 651-223-3000



County of Essex, VA
 PO Box 1079
 Tappahannock, VA 22560

Invoice Date: June 14, 2023
 Invoice Number: BT2462119
 Client Number: 302726

INVOICE

AMOUNT

Fees	
Executive Search Services - County Administrator Total Fee: \$26,950.00	
Execution of Agreement Letter \$8,085.00	\$8,085.00
Implementation of Phase I \$8,085.00	
Implementation of Phase II \$8,085.00	
Acceptance of Offer by Candidate \$2,695.00	
Fees Total:	\$8,085.00
Expenses Total:	\$0.00
Invoice Total:	\$8,085.00

GOODS AND SERVICES
RECEIVED

Date: 6/15/2023

Signature: [Signature]

Title: Interim CA

GL# _____

For questions, comments or suggestions, please contact Diane Segulia at 651-223-3000.

Balance is payable upon receipt or previously agreed upon terms.

Please visit www.bakertilly.com/payment to pay by Credit Card, Debit Card, Crypto, or EFT using your Checking Account.
 There is 3.5% surcharge on all Credit Card payments, and a 1.5% exchange fee on all Crypto payments.
 There is no fee for Debit Card or EFT payments.

Please ACH or wire payment to:	Or send payment to:	Reference:
US Bank, Milwaukee, WI Routing No: 075000022 Account No: 312220280 Reference #: BT2462119	Baker Tilly US, LLP Box 78975 Milwaukee, WI 53278-8975	Client Number: 302726 Invoice Number: BT2462119 Amount Enclosed: \$ _____

BAF Board of Supervisors: Executive Search Services – Search Fees

Supervisor Magruder made the motion to approve budget supplement from transfer from reserves in the amount of \$18,865 for Baker Tilly Executive Search Service Fees, as presented. Supervisor Johnson seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0



ESSEX COUNTY
VIRGINIA

BUDGET ACTION FORM

BAF#

(Assigned by Finance Dept)

Requesting Dept./Organization: Board of Supervisors FY 24

Explanation of Request (please attach second page of form if additional space is required):

Request for a budget supplement from Transfer From Reserve for Baker Tilly agreement balance due for Executive Search Services for County Administrator. Total fees for search, \$26,950 minus fees invoiced in June 2023 for Execution of Agreement Letter; \$8,085.

Budget Supplement: Budget Transfer: Journal Entry:

Funding Details (for additional space, please go to second page of form)

From		To		
Source	Budget Code	Amount	Budget Code	Amount
Transfer From Reserve	100-092000-4999	\$ 18,865.00	100-10100-3020	\$ 18,865.00
Total		\$ 18,865.00	Total	
			\$ 18,865.00	

Department Head Signature : _____ Date: _____

Finance Office Recommendation:

Approve: Yes No Signature Mary H. Davis Date: 7/1/2023
Comments:

County Administration Recommendation (if required):

Approve: Yes No Signature Amel Bourds et Date: 7/1/2023
Comments:

Board of Supervisors Action (if required):

Approval: Yes No Signature _____ Date: _____
Yes Administrator granted approval authority

Baker Tilly US, LLP
 30 East 7th Street, Suite 3025
 Saint Paul, MN 55101 • 651-223-3000



County of Essex, VA
 PO Box 1079
 Tappahannock, VA 22560

Invoice Date: June 14, 2023
 Invoice Number: BT2462119
 Client Number: 302726

INVOICE	AMOUNT
Fees	
Executive Search Services - County Administrator Total Fee: \$26,950.00	
Execution of Agreement Letter \$8,085.00	\$8,085.00
Implementation of Phase I \$8,085.00	
Implementation of Phase II \$8,085.00	
Acceptance of Offer by Candidate \$2,695.00	
Fees Total:	\$8,085.00
Expenses Total:	\$0.00
Invoice Total:	\$8,085.00

GOODS AND SERVICES
RECEIVED

Date: 6/15/2023

Signature: [Handwritten Signature]

Title: Interim CA

GL# _____

For questions, comments or suggestions, please contact Diane Segulia at 651-223-3000.

Balance is payable upon receipt or previously agreed upon terms.

Please visit www.bakertilly.com/payment to pay by Credit Card, Debit Card, Crypto, or EFT using your Checking Account.
 There is 3.5% surcharge on all Credit Card payments, and a 1.5% exchange fee on all Crypto payments.
 There is no fee for Debit Card or EFT payments.

Please ACH or wire payment to: US Bank, Milwaukee, WI Routing No: 075000022 Account No: 312220280 Reference #: BT2462119	Or send payment to: Baker Tilly US, LLP Box 78975 Milwaukee, WI 53278-8975	Reference: Client Number: 302726 Invoice Number: BT2462119 Amount Enclosed: \$ _____
---	--	--

BAF Board of Supervisors: General Liability Insurance Annual Coverage Cost

Supervisor Johnson made the motion to approve budget supplement from transfer from reserves in the amount of \$12,183 to cover annual coverage cost over FY24 appropriation, as presented. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

BAF Zoning: Training Initiative Funds

Vice Chairman Gill made the motion to approve budget supplement from transfer from reserves in the amount of \$6,000 to cover the costs of VCU certified training for Planning Commission and Board of Zoning Appeals committee members, as presented. Supervisor Magruder seconded the motion. AYES: 5
NAYES: 0 ABSENT: 0



ESSEX COUNTY
VIRGINIA

BUDGET ACTION FORM

BAF#

(Assigned by Finance Dept)

Requesting Dept./Organization: Zoning FY 24

Explanation of Request (please attach second page of form if additional space is required):

Request for budget supplement from Transfer From Reserve to newly created budget line for Training. Funds are to cover the cost of VCU certified training for committee members.

Budget Supplement: Budget Transfer: Journal Entry:

Funding Details (for additional space, please go to second page of form)

From		To		
Source	Budget Code	Amount	Budget Code	Amount
Transfer From Reserve	100-092000-4999	\$ 6,000.00	100-035500-5401	\$ 6,000.00
Total		\$ 6,000.00	Total	\$ 6,000.00

Department Head Signature : _____ Date: _____

Finance Office Recommendation:

Approve: Yes No Signature Mary D. Davis Date: 6/26/2023
Comments:

County Administration Recommendation (if required):

Approve: Yes No Signature April Bounds CA Date: 6/27/23
Comments:

Board of Supervisors Action (if required):

Approval: Yes No Signature _____ Date: _____
Yes Administrator granted approval authority

April Rounds

From: Rob Hodges
Sent: Tuesday, June 13, 2023 3:46 PM
To: david@connemaracorp.com; Trent@Teakwoodinc.com; a.stevensvaultman@gmail.com; wstfarms@yahoo.com; Stephen Walters; Wright Andrews; msjazzy1942@gmail.com
Cc: Kelly McKnight; April Rounds; Robert Akers; Kelly McKnight
Subject: VCU Certified Planning Commissioners' Program (CPC) Registration

Planning Commission Members,

I enrolled four (4) PC members in the VCU Certified Planning Commissioners' Program (CPC) today per our previous communications (one virtual and three in-person). Please let me know if I need to modify or cancel the course registration or if I need to enroll additional PC members. Thank you.

Stevens	Angelo	RNN9M4H4DY5	CPCP/virtual
Andrews	Wright	DGNDM6TS4LQ	CPCP/in-person
Mundie	Scott	DGNDM6TS4LQ	CPCP/in-person
Walters	Stephen	DGNDM6TS4LQ	CPCP/in-person

Link to VCU LUEP course information - [Land Use Education — Center for Urban and Regional Analysis \(vcu.edu\)](https://www.vcu.edu/center-for-urban-and-regional-analysis/land-use-education)

Rob Hodges
Essex County Planning and Zoning Administrator
Plats Officer/ Subdivision Agent
202 South Church Lane
P.O. Box 549
Tappahannock, VA 22560
(804) 443-4329

April Rounds

From: Rob Hodges
Sent: Tuesday, June 13, 2023 3:58 PM
To: Stephen Walters; Gam Rose; edward haile; s.flaffoon@gmail.com; Ned Stephenson
Cc: April Rounds; Rob Hodges; Kelly McKnight
Subject: VCU Certified Board of Zoning Appeals Program Registration

Board of Zoning Appeals Members,

I enrolled four (4) BZA members in the VCU Certified Board of Zoning Appeals Program today per our previous communications (four in-person). Please let me know if I need to modify or cancel the course registration or if I need to enroll additional BZA members. Thank you.

Walters	Stephen	NCNNN2J7888	13-Jun-23	CBZAB/in-person
Haile	Ed	NCNNN2J7888	13-Jun-23	CBZAB/in-person
Rose	Gamaliel	NCNNN2J7888	13-Jun-23	CBZAB/in-person
Stephenson	Ned	NCNNN2J7888	13-Jun-23	CBZAB/in-person

Link to VCU LUEP course information - [Land Use Education — Center for Urban and Regional Analysis \(vcu.edu\)](https://www.vcu.edu/center-for-urban-and-regional-analysis/land-use-education)

Rob Hodges
Essex County Planning and Zoning Administrator
Plats Officer/ Subdivision Agent
202 South Church Lane
P.O. Box 549
Tappahannock, VA 22560
(804) 443-4329

35500 - 5401

ADDED – BAF Sheriff: Training Dues for Rappahannock Criminal Justice Academy

Sheriff Holmes stated that on June 15th he received an invoice from Rappahannock Criminal Justice Academy. There was an increase in dues. When he did the budget he put in exactly what they had done last year because he had not received this notice from the Academy saying there would be an increase in dues. He is asking the board to pay the difference which is \$3,986.80 to bring us up to par with the academy and be transferred from the reserves.

Supervisor Johnson motion to approve budget supplement from transfer from reserves in the amount of \$3,986.80 to cover increase in training dues for FY24 as requested. Vice Chairman Gill seconded the motion.

Supervisor Magruder asked what was the explanation for such a substantial increase?

Sheriff Holmes stated they had been talking about it for some time but they never brought it to our attention. The increase of salaries and training that was the reason for increase.

Supervisor Magruder asked if they were doing any new initiative for training this is just increases. Is it an equal increase across the board?

Sheriff Holmes stated that it is across the board and they all have the same.

AYES: 5 NAYES: 0 ABSENT: 0



ESSEX COUNTY VIRGINIA

BUDGET ACTION FORM

BAF# (Assigned by Finance Dept)

Requesting Dept./Organization: Sheriff FY 2024

Explanation of Request (please attach second page of form if additional space is required): Increased cost of Training Dues for Rappahannock Criminal Justice Academy. At the time of the budget submission, we were unaware of the increased dues required for FY24. The difference between FY24 and FY23 equals a cost of \$3,986.80. This increase, if required to be transferred within our current budget, could negatively affect other areas of need.

Budget Supplement: [checked] Budget Transfer: [] Journal Entry: []

Funding Details (for additional space, please go to second page of form)

Table with 5 columns: From Source, Budget Code, Amount, To Budget Code, Amount. Row 1: Transfer from Reserve, 100-92000-4999-000000, \$ 3,986.80, 100-031000-7307-000-000, \$ 3,986.80. Total row shows \$ 3,986.80 on both sides.

Department Head Signature: [Signature] Date: 07/07/2023

Finance Office Recommendation:

Approve: Yes [checked] No [] Signature: [Mary Davis] Date: 7/11/23

County Administration Recommendation (if required):

Approve: Yes [checked] No [] Signature: [Opme Bounds CA] Date: 7/11/23

Board of Supervisors Action (if required):

Approval: Yes [] No [] Signature: Date: Yes [] Administrator granted approval authority



PO #
GOODS AND SERVICES RECEIVED
Date <u>07/07/23</u>
Signature <u>[Handwritten Signature]</u>
Title <u>Sheriff</u>
GL # <u>031000 - 7307</u>
CA Approval _____ Date _____

INVOICE

Rappahannock Regional Criminal Justice Academy
 Candi Stewart, Finance Officer
 3630 Lee Hill Drive
 Fredericksburg, Virginia 22408
 United States

Phone: 540/479-1223
 Fax: 540/371-4404
 www.rrcja.org

BILL TO

Essex County Sheriff's Office
 Jovan Dunn
 PO Box 955
 Tappahannock, 22560
 jdunn@essex-virginia.org

Invoice Number: FY24Dues11

Invoice Date: June 15, 2023

Payment Due: July 15, 2023

Amount Due (USD): \$19,504.80

Services	Quantity	Rate	Amount
Training Dues FY24 Training Dues	42	\$464.40	\$19,504.80
Debt Service - For information only This amount is the portion of training dues that is used to pay the mortgage for the Academy and is currently included in training dues. Your agency's portion of the FY24 Debt Service is \$3,013.50	1	\$0.00	\$0.00
Total:			\$19,504.80
Amount Due (USD):			\$19,504.80

Notes / Terms

Thank you for choosing the Rappahannock Regional Criminal Justice Academy. We appreciate your business.

Please note: If unable to attend training, you must notify the Academy prior to the first day of training or your agency will be responsible for the entire invoiced amount.

Please contact Candi if you have any questions regarding this invoice. Credit card payments are accepted through the City of Fredericksburg and are subject to a 2.5% processing fee.

Sheriff Holmes asked about the second BAF that he had?

Mrs. Rounds stated that she had only received the one that came in last minute.

Sheriff Holmes stated that he would present to the board next month.

Supervisor Johnson asked if we could go ahead and hear it.

Chairman Akers stated that they had already approved the agenda.

Supervisor Johnson asked Attorney Hlavin if they could make an amendment to the agenda to include that?

Administrator Rounds stated that there should be more documentation in the BAF since it is for prior year but she will get with the Sheriff tomorrow on it.

Attorney Hlavin stated that generally the board could make an amendment to add to the agenda if it is not a public hearing but if there are additional materials that might benefit the boards consideration he would recommend postponing.

Supervisor Johnson asked if they could add it?

Administrator Rounds stated they could but his paperwork is deficient so we will have to push it off.

Chairman Akers stated they would defer it until August to get complete information.

CLOSED SESSION

Chairman Akers stated in accordance with Section 2.2-3711(A)(1) of the Code of Virginia, He would like a motion that the Essex County Board of Supervisors convene in closed session to discuss the appointment of individuals to Economic Development Authority, Planning Commission, Social Services Board and Bay Aging; and to discuss personnel matters involving the employment of specific employees in the Building and Zoning Departments, and compensation of the Interim County Administrator. Supervisor Magruder made the motion. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

RECONVENE IN OPEN SESSION

Supervisor Magruder stated RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the Essex County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmation recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Essex County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the Essex County Board of Supervisors hereby certifies that, to the best of each member's knowledge, 1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and 2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Essex County Board of Supervisors.

Chairman Akers stated Any member who believes that there was a departure from the requirements of clauses (i) and (ii) shall state the substance of the departure that, in his judgment, has taken place.

Chairman Akers stated the clerk will poll the members and certify.

Chairman Akers - Certifies

Vice Chairman Gill – Certifies

Supervisor Johnson – Certifies

Supervisor Magruder – Certifies

Supervisor Smith – Certifies

BOARD REQUESTS AND DIRECTIVES

Supervisor Johnson made a motion to nominate Stanley Clarke to continue for 5-yr tenure on the Bay Aging Board. Supervisor Smith seconded. AYES: 5 NAYES: 0 ABSENT: 0

Vice Chairman Gill made a motion to reappoint Lisa Andrews to the EDA for a term that expires 12/31/27. Supervisor Smith seconded. AYES: 5 NAYES: 0 ABSENT: 0

Supervisor Magruder made a motion to reappoint Jean Segar to fill the position on the Planning commission with a term to expire 6/30/27. Supervisor Smith seconded. AYES: 5 NAYES: 0 ABSENT: 0

Vice Chairman Gill made a motion to reappoint Ella Harris Johnson to the Social Services Board for a term that expires 6/30/27. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

Supervisor Magruder made a motion to approve an increase to April Rounds Interim County Administrator stipend to \$2,000 per month effective July 1. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

July 22, 2023 at 9:00 AM Special Called Meeting: Work Session of the Essex County Board of Supervisors and the Town of Tappahannock Town Council, Hampton Inn Conference Center, Tappahannock, VA 22560

Chairman Akers stated that he knows there are going to be some calls to the board members and the town council that the facilitator is going to want to do. Administrator Rounds has requested if we get time to get more people in for input would be great.

Administrator Rounds stated she started scheduling those today so you should see them on your calendar. It will be a phone call from Jane Dittmar.

Vice Chairman Gill asked if there was any preparation that needed to be done ahead of the meeting other than the phone call.

Chairman Akers stated he would like to see some preliminary questions or things to get everyone's feel. He is hoping that she would go out with a 'survey' of what are top priorities to get all the members engaged in that process. Determine what expectations are. One expectation for him is to focus on things that are mutually beneficial to the town and the county. What are things that are cohesive for both of us and number one is the raise grant. We have the funding for it. Apparently there have been meetings that

we haven't been involved in and we are a co-applicant on there with a big sum of grant money that we need to have that discussion with the town.

Administrator Rounds stated she believes that is what is the purpose of the phone calls. Get a sense of your personality, see what your objectives are for your district individually and as a board what you would like to see happen. She will then flesh them together and then Eric, Jane and herself will get together again to discuss before they put out the final agenda.

Vice Chairman Gill stated he would like to have some detail on the agenda ahead of time.

Administrator Rounds stated that they have charged Mrs. Dittmar with developing the agenda so that it is completely unbiased. There will be a cost but the town and the county have committed to each paying 50% of the cost. She received the proposal but has not had a chance to read it before forwarding to the board.

Supervisor Johnson asked about the raise grant being \$1.2 million and is designed to force the town and the board to work together in terms of future developing the greater Tappahannock area.

Chairman Akers stated that is incorrect. The Town and the County made a list of priority sites that we would look at for planning and survey work for water access and Traffic Decompression. We listed the Poor House Park, other streams, all county owned properties and the town had their list. The initial inclination is that we would go in together as co-applicants we would share that money for the planning and development.

Administrator Rounds stated that the Board agreed that the Town Manager would be the owner of the project and the fiscal agent.

Chairman Akers stated they have made numerous requests for updates on the project with deadlines in the grant that have not been met yet. Right now we have gotten crickets and we want to work together. If there are meetings that are being held at the state level the county needs to be involved in that too because we are a co-applicant. Which is why we have deferred a lot of the Parks and Recreation funding for planning because we have the grant money to be able to do it.

Administrator Rounds stated that it is a good project to talk about regardless of funding or dollar amount because it has already been agreed to be a partnership project so it is a good place to start.

Supervisor Johnson stated that it is a partnership project. If we decide to spend 'X' number of dollars on something we can't do it. But if we and the town council decide together then we can spend that \$1.2 million we can spend it on whatever we want to do it. But not as a Board of Supervisors to say that we want to do this on this, without this partnership.

Chairman Akers stated that is incorrect.

Administrator Rounds stated she was not involved the year it started but both governing bodies determined what projects that wanted to be considered as part of that particular grant. Those projects were part of the portfolio package that was approved. Now that it has been approved and kicking off there is just not a voice for the county in how it is progressing.

Supervisor Magruder stated that the RAISE grant is structured in a way that if the Town or County applied for it on their own it would have been denied. They are looking for partnerships that two entities are working together. You can do your own projects just going together for the grant.

Administrator Rounds stated that there still had to be an owner of the project and fiscal agent which is Mr. Pollitt.

Chairman Akers stated that the Town is the fiscal agent much like King and Queen is with the radio system. The initial discussion is that those funds could be utilized 50/50 or some combination thereof. Since the grant was accepted we have not had any communication even with the requests.

Vice Chairman Gill stated that is the key, communication.

Supervisor Magruder stated that recreation facilities could be a discussion topic where the town and the County could work together.

Supervisor Johnson stated his concern is the two terms partnering and the together. If we go soloing and it is not partnering with the town we could have some problems. He doesn't want us to go to the meeting that we would dictate the use of these funds it needs to be a partnership.

Chairman Akers stated that is how it should be working. At the same time with the grant it is a group of things to work together. We just need to be included on the table. All the projects on the list should be covered in the money.

Supervisor Magruder stated he would be curious what the town would say to us having input on building a pier in town on their property or what input we would have at Hoskins Creek in the development they have started there.

Supervisor Johnson stated we wouldn't actually build it but we should support them.

Supervisor Magruder stated that if we support them we should have input. He just wants to make sure that the partnering is the same coming back to us.

Supervisor Johnson stated that whatever comes out of the discussion from the Town and the County benefits all citizens than that is what it is all about.

Administrator Rounds stated that she has the final project narrative that delineates the town of Tappahannock and the 12 or 13 that the county has submitted with the project.

Chairman Akers stated that there is a process and there are timelines he is not sure if they are meeting the timelines.

Supervisor Johnson stated that one of the critical criteria for the grant was it was deliberately designed to force the town and the county to work together.

Chairman Akers stated that is incorrect. That wasn't the intent or design. We went in as a collaborative group as Essex County.

Supervisor Johnson stated he can only go on what he knows and the Grant was designed for the Town and this board to work together.

Administrator Rounds stated it could be used a reminder of where they are falling short of including us on the project.

Supervisor Magruder stated for Supervisor Johnson to bring it up.

**SPECIAL MEETING OF THE BOARD OF SUPERVISORS,
ESSEX COUNTY, VIRGINIA**

In accordance with §15.2-1418 of the Code of Virginia, notice is hereby given that the Essex County Board of Supervisors (the "Board") will hold a special meeting on:

Saturday, July 22, 2023, at 9:00 AM

The purpose of the Special Called Meeting is:

**Work Session of the Essex County Board of Supervisors and the Town of
Tappahannock Town Council**

LOCATION

**Hampton Inn Conference Center
Tappahannock, VA 22560**

August 15, 2023 at 5:00 PM, BOS August Work Session, School Board Meeting Room, 109 S. Cross Street, Tappahannock, VA 22560

August 15, 2023 at 7:00 PM, BOS August Regular Meeting, School Board Meeting Room, 109 S. Cross Street, Tappahannock, VA 22560

VACO County Officials' Summit, August 17, 2023, Omni Richmond Hotel, 100 S. 12th Street Richmond, VA 23219: Supervisor Johnson and Supervisor Smith attending.

Chairman Akers asked if there is any interest in discussing the letter that was provided to you all.

Supervisor Johnson asked what is the purpose of the letter.

Chairman Akers stated that they didn't like the response and didn't agree with the decision of the board.

Supervisor Johnson stated that he understands that. He stated that this letter speaks to greater hurt.

Chairman Akers stated he is a little disappointed by it. He is thinking about a response but he hasn't decided anything yet. They are unhappy of the result but it was a decision of this board unanimously.

Supervisor Johnson stated as he remembers the decision to give her the benefit that she got should never have been done. How do we correct the wrong?

Administrator Rounds stated she has already corrected it.

Supervisor Johnson stated for some reason the electoral board plus the registrar are very much dissatisfied with the decision of the board. Is it that we have done a less effective job explaining why the decision we made or the logic behind it. Or it is for selfish reason on the letters part.

Chairman Akers stated he can't answer to the writer of what they are feeling.

Vice Chairman Gill stated the matter has been resolved to the satisfaction through discussions with the Interim County Administrator.

Chairman Akers stated what wasn't liked was the fact that should you want additional monies or stipends it should happen at budget process. They were saying they shouldn't have to come to the board to ask this.

Supervisor Johnson stated that the thing that concerns him is how to address it. He listened to Ronnie and if we feel very comfortable that we did the right thing which he thinks we have because there was a wrong that was established and we have corrected that wrong. We have to just let it go.

Chairman Akers stated that they were eager to see whether we got it. There was an intended reaction with that letter being written. They have not received one yet. They want a reaction but he is not sure why the issue has been resolved.

ADJOURN

Supervisor Johnson made the motion to adjourn the meeting. Vice Chairman Gill Seconded. Chairman Akers Adjourned the meeting.

Chairman

Clerk of the Board