

Virginia: At a regular scheduled meeting of the Essex County Board of Supervisors held on Tuesday, October 10, 2023 at 7:00 p.m., in the School Board meeting room, 109 Cross Street, Tappahannock, Virginia.

Present: Robert Akers, Chairman
Ronnie G. Gill, Vice Chairman
Edwin Smith, Jr., Supervisor
Sidney Johnson, Supervisor
John C. Magruder, Supervisor

Present: April Rounds, Interim County Administrator, Deputy Clerk

CALL TO ORDER

Chairman Akers called the meeting of Tuesday, October 10, 2023 to order at 7:12 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Supervisor Magruder led the Invocation and the Pledge of Allegiance.

ROLL CALL

The Chairman asked the Interim County Administrator to call out the roll; a quorum was met.

AGENDA APPROVAL

Chairman Akers asked the Board if they would be ok moving the Public Comment section up before the Public Hearing so that those people could leave and free up some seats. Vice Chairman Gill made the motion to approve the agenda as amended. Supervisor Johnson seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

RECOGNITION

None

PUBLIC COMMENTS

Lou Spencer, 614 Ann Pitts Road, stated that he is with the Essex County Clean up committee. They met on September 21, 2023 the Fall clean up starts on October 21 – November 18. They have a goal of 150 bags. They have collected Roger Eldeman of Keep Virginia Clean has raised \$720 of the \$1000 prize money. They are looking for as much participation from businesses, churches, schools and all the residents of Essex County. The goal is to create a community that is friendly and trash-free. They are looking to purchase some small dumpsters to put on the North End park and Ride.

Jeff Howeth, 556 Riverdale stated that he is asking again for the County Attorney's opinion which allowed the prior Building Official to perform private soil work in the County. To date you have denied him the two page document under attorney/client privilege even though the Chesterfield Commonwealth Attorneys Special prosecutor refers to the conclusions of this two page document in his prosecution denial letter of the charges alleged upon the prior building official. Therefore the next step of the process is to file a Writ of Mandamus requesting the court to decide if the document deserves the privilege that you have assigned to it. As a tax payer who has paid for the document along with the county citizens, some of which are sitting in this room. He is disappointed that he has to serve the board with this Writ of Mandamus scheduled to be heard Thursday October 12th at 9AM. He would simply ask the board to be a little bit more transparent in the future.

Someone in the audience stated when in doubt sue.

Chairman Akers closed the public comment section. He asked the board if they had any specific questions of any of the departments on the board reports to free up some additional seats.

PUBLIC HEARINGS

Chairman Akers stated I want to remind everyone that this is a continuation of our Public Hearing from October 2, 2023. With this continuation, only those who did not previously speak regarding the proposal before us tonight will be permitted to do so. All comments that have been made via email have been included as part of the record for this hearing. Each speaker will be given 3 minutes to speak.

As before, I want to ensure that everyone is respectful of the speakers, the staff, and board members. Any outburst including applauding, booing, or any other action that is deemed inappropriate will not be tolerated and those individuals will be asked to leave before continuing the meeting.

With that said, I want to thank Ms. Monterio for continuing to work with us to better understand the request for rezoning and the proposed project. I have spoken to Shiree on numerous occasions since our last meeting and I feel that she has adequately addressed my questions and provided this Board with substantial documentation to support this project.

The matter before us tonight is two-fold. One is to determine whether or not this Board feels that the re-zoning from B1 to PUD, including proffered conditions, is reasonable and necessary, and Two, does the proposed project plan, including the preliminary site plan, meet the acceptable conditions for approval.

I encourage our Board to give careful consideration to all of the comments from our constituents, data provided within this application, and the future impact for our County.

Vice Chairman Gill stated:

The Board of Supervisors has had this request for only about two weeks. Last Monday, Oct. 2nd was the first time the Board has met in public and discussed this matter. After hearing public comment for many hours, I had a clearer understanding of all of the dynamics in play and I started to perform an ethics review in my mind on the drive home.

I contacted the county attorney the next day about a possible conflict of interest that I might have that involves my employer and our business connections. I have also contacted my employer's Standards of Conduct Officer.

Based on that background, I am providing the following disclosure under State Code 2.2-3115(H) and 2.2-3115(F).

- 1) The Transaction: Rezoning Request of TM 36-43 by June Monterio (Owner) and 7 & M Development, LLC (Developer) to a PUD with exceptions.
- 2) Nature of My Defined Personal Interest: I am the Chief Lending Officer – Branch Operations for Colonial Farm Credit which has lending relationships with certain businesses and property owners in Essex County and I am directly involved in making credit decisions to these businesses. And that Colonial Farm Credit and these clients that it serves may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of this action by the Board.
- 3) Businesses Affected: Tidewater Lumber Corporation, 661 Richmond Highway, Tappahannock, VA and James River Equipment, 570 Richmond Highway, Tappahannock, VA
- 4) I am electing to disqualify myself based on the recommendation of my employer's Standards of Conduct Officer.
- 5) As a result, from this point forward, (1) I cannot attend any portion of a closed meeting authorized by FOIA when this matter where I have disclosed a personal interest is discussed and (2) I cannot discuss this matter with other government officers or employees at any time - VA Code 2.2-3112(A).

I will step back from the dais at this time during the public comment period of this matter.

Mr. Hlavin stated that just for the purposes of COIA he asked for the business address that resulted in this.

Vice Chairman Gill stated that he had provided that.

Chairman Akers stated that for the record Vice Chairman Gill has recused himself from this portion of the public hearing and any subsequent actions that fall beyond that.

Ms. Shiree Monterio stated she looks forward to continuing to discuss this application. Since the last hearing they have sent the additional information and clarification that they requested in the last hearing. Questions are human nature but she hopes that will not delay progress. For this they provided all the information even after this approval, shovels do not go into the ground immediately and they welcome an open communication. This project is about good will, humanity, and needs of the

community. She will be providing jobs, subcontracting opportunities and revenue during the construction and the operation. There have been a lot of conversation about surrounding roads. After their approval we would offer ways to start that conversation. She hopes there would be good will in both directions. She would like for them to think of one thing in this application. If this application was for the hospital or LaGrange to expand would the fact finding be the same, would the concerns about traffic or noise be a factor, would they have the same obstacles or concerns? They are just trying to help this community grow, the economic development and see this community back to a thriving County. Hopefully, you will vote to approve their application.

Mr. Whitmore stated there are clarifications to proffers following the discussion last week. Section 55+ active adult housing mainly clarification to the occupancy requirements in the covenant, section 7 Transportation in the road system where there were questions about bonds the ability to set aside dollars for maintenance for roads to ensure that was done that will be a lot with the lenders but we have added some information, section 8 – contributions to water and sewer areas zoned for business industrial.

Joseph Swamp, 2649 Mussel Swamp, retired professor stated that what he says is not a criticism. He appreciates their service to the county. He saw students leaving because of no housing. If you support this new project it won't solve everything but will be a step in the right direction because you will be helping find people a place to live.

Cyanne Yates, 119 Marsh St., her remarks are directed to you as the Board of Supervisors. 7&M has her full support for the Mt. Clement project. Although she is only one voice hopefully you will hear many more. The majority of them at the last hearing could have answered all of their questions. They pay attention, they went to planning commission meetings, they read, they know the project and the importance. Some of you at the last meeting seemingly put Ms. Monterio on trail. Many of your questions applied to a later process that only comes after the rezoning is approved. Would you do the same interrogation it the developer or other business leaders such as the owners of Tidewater Lumber or James River Equipment. Is it because these gentlemen who spoke own white businesses in the community. Would you have put them through the changes you have put Ms. Monterio through. Is it that your comfort zone is different with an white male then when you are dealing with a young successful black woman. Are you worried that this is a black project? Unfortunately by her saying these things that is the perception. You all know that people of all color would benefit from this development. She finds it ironic that you are working against the very people on the Economic Development Authority who are working for developing the County. At a recent meet and greet for Commissioner of Revenue both candidates were asked if they would support this project, they both enthusiastically said yes. Essex County is a dying community. In 2021 the population was 10,000+, 5% down from the 11,000 that was here in 2010, The population today is that same as it was in 1830.

Perry Hickman, 251 Hickman Rd., He is here to support 7&M development at Mt. Clement This project is an opportunity for Essex County to win without any outlay of capital by the County. They have their funding lined up. If Essex does not approve the rezoning these funds will go somewhere else. It supports the County comp plan and is in target area. The developers have been in contact with VDOT to work through the traffic issues. The projected taxes are \$500,000 once it is completed. It will increase revenue, increase employment opportunities during construction and permanent employment, decrease migration of local talent, addresses affordable housing for essential workers, social impact, increase for activity.

Sarah Dickson, 878 Berry Hill, She has attended 2 planning commission meetings, 1 Board of Supervisors meeting, 1 community presentation, and 1 ECT meeting. She observed overwhelming community support for this project and didn't understand why this project hasn't been approved. She has answered all questions and they are only hearing doubt and confusion with the answers that are given. There is no back up of doubt. She would say they have never seen such a well thought out plan. Traffic, presented traffic study with minimal impact and received approval from VDOT for the plan. Noise, the noise makers are the ones complaining about noise. Industrial park not compatible with residential near there, there are homes there that were there before the industrial park was built and they have managed to coexist.

Charles Muse, Dunnsville, He owns 17 acres in Mt. Clement and very proud that someone can lift that area up. In 2007 when he bought it the development on the hill and the water from the development messed up his place. He would love to see someone build up Mt. Clement.

Dr. Loran Justice, 460 Happy Hill, She supports the project. She advocates for the future of Essex County. She remembers when 17 was a 2 lane highway. She remembers when Burger King was built, the shopping center was built, Tappahannock was Hub of middle peninsula and has always been

progressive. She is very disappointed in how Tappahannock is now. She decided to buy a house here and unfortunately does not receive internet. She wants to bring businesses and affordable housing it is a win/win.

Cherlanda Ross, Dunnsville, It is not everyday that an opportunity as resourceful and beneficial to a rural community comes along. As a lifelong member of the county and an African American Woman she stands proudly behind this project and asks to approve this application and consider what it would mean for Essex in Equality, Equity and Access in the community.

Alexandria Quarrels 10th grader attending Essex High School and the Chesapeake Bay Governors School. She is growing up in a rural area and understands the economic development challenges in bringing higher paying jobs into the area. She wants to be in a position where she can help bring corporate presence to the rural area. She is one of very few youth in Essex County to attend School Board meetings, Board of Supervisor Meetings and Planning Commission Meetings. Her dad told her to know what is going on in the school system, local government, and community so she will know how to make a contribution. Ms. Monterio has been a shining star for her as a young person. This project has motivated her to follow in her footsteps.

Steve Coles stated he is in full support of the project. He thanked Sidney for always standing on the side of equality and fairness. He applauds Ms. Monterio for pushing through each obstacle that has been thrown her way so far. She is his very own hero wants to make Essex County better. He hopes the board makes the right decision to bring this project to Essex County. Election season is upon us so act accordingly.

Barry Bates stated at the last meeting he spoke on behalf of the AFIB board and tonight is speaking on behalf of himself. He does not believe county is dying because you cannot have strong community with debate. He thought he heard that this project is not in the RPA or RMA but in the zoning book just about everywhere is in the RPA or RMA. RMA is composed of concentrated land categories, flood plains, erodible soils, steep slopes, highly permeable soil, non tidal wetlands not included in the RPA, to protect equality of state waters. These arguments were used in the past to prevent an asphalt plant from being put in the industrial park which would have a lot less earth work and fill than this project. The site does not have 15 acres and may not have 13 acres depending on the outcome of Mt. Clement Rd. The stop light area at Bray's Fork were all service level D which is high density flow in which speed and ability to maneuver is highly restricted and comfort and convenience have declined even though flow remains stable. It might go to service level E without this project but this project will speed it along. He has the question is this spot zoning? But that is a judges decision not his. He hopes they will listen to the Planning Commissions recommendation.

Jamie Segar, 5768 Richmond Hwy, write in candidate for the Central District for Board of Supervisors and representative for the Economic Development Authority. They know this is a need for county. The County doesn't have funding to support programs in a way indicative for sustainability. We have a tremendous blessing laid before through the financial kick back of this project. They will provide sustainable services that will benefit occupants of LaGrange. We are hundreds of thousands of dollars in the life of this project into the pockets of very folks that are directly opposing the development. Sometimes you have to vote against your own self interest regardless of what the facts may look like.

Nancy Ellen King, attorney who represents the Ball family and Tidewater Lumber Corporation. The applicant is asking the board to make a precedent setting decision where all have recommended denial. She described a positive proposal made by the Ball family to the applicant which improves the project in a number of ways. Moving the project to a larger parcel at bottom of Brays Fork in lieu of the pending project and application will result in a project that will substantially be in accord with the comprehensive plan, be compatible with surrounding property uses and will eliminate 2 exceptions found in the pending application. This proposal would be a win/win for the applicant, the county and the community. The Harris family owns approximately 10 acres at the bottom of Bray's Fork, Rout 360 and 17. Parcel 37-114. The Ball family owns the adjacent property 37-117 and will sell to the applicant the additional acreage of approximately 5 acres to make a PUD project of 15 acres. This will move the PUD project to the bottom of Bray's Fork on a larger, 15 acre flat terrain location in the County on Haris family land in the Development Service District closer to water and sewer. This location would likely be eligible for two entrances and will alleviate traffic issues identified in the pending application. This location is flat which will reduce site work related cost. Moving the PUD to parcels 37-114 and part of 37-117 will still require a rezoning but the Ball family and Tidewater Lumber will support this rezoning.

Jessica Tellor PO Box 721 Caret she knows parrs had best burger most everyone had parties at pizza hut Lowerys if you don't adapt you will not survive when budes are determined they get less and less

populations can support that ultimately we want this place to grow it appears to people to drive through if you as a citizen employee she would like it to be a place to live.

Valerie Taylor in favor of project well explained teacher of elementary school helping people find places to stay this will help provide that when there is no growth you can't stay

Cyanne Yates Essex Democratic Committee goal is to find people to run for office harder to find people the dying community came from census open eyes to elephant in room tough decision but people see it clearly please vote yes.

Chairman Akers closed the public hearing.

Chairman Akers stated gentlemen, before we make a call for action, I will open up the meeting to any Board Members who would like to have any discussion, comments, or questions.

I would like to start by thanking Ms. Monterio for her due diligence in providing us with the supporting documentation and willingness to bring to Essex County a solution to the issue of affordable housing and economic development. Regardless of the decision of this Board, her efforts should be commended, and I believe she may be helping us to look at economic development in a new light. Most of the concerns that had given me reservation over the scope of the project have been alleviated given the proffers included and subsequent dialog with Ms. Monterio. My concerns over traffic and stormwater management, for example, are real, however I would have those very same concerns if a project was being proposed to solely build out commercial space that is allowable under the current B1 Zoning. I personally feel this project is needed in our community and could provide for future growth.

At the end of our discussion, we will have several options. (1) Motion to Approve the Re-Zoning from B1 to PUD, including the exceptions and proffered conditions as presented. (2) Deny the Rezoning. (3) Defer the matter to a later date.

I would encourage our Board members to only defer this matter to a later date, if they still require additional information or need additional time to make a fair decision on this matter. By no means should this be deferred to delay a decision.

Supervisor Johnson stated he is pleased with number of folks who showed interest and positive concern in terms of making it a way of life for the citizens of Essex County. They have stood tall and he is proud of each of them for doing that. It doesn't stop here it has to continue in terms of they all must work together. No one has all answers or knows what future may bring but by working together we all win and we all benefit. He is proud of the Harris family what they have contributed to this community and most impressed with Shiree in terms of her professionalism, attention to detail, and her vision for this County. He can honestly say we are blessed to have her. It is his honor to know such an individual that once was a student in this County. To have Gene Quarles daughter to envision, visualize, to see herself in Shiree, that is what it is all about. All of us have to do that in improving the quality of life in each of us. We all have differences, God made us different, earlier he mentioned about giraffe and turtle and what the viewpoints are. You can imagine a 15 ft giraffe and an inch tall turtle what the viewpoints are. Think about that but they get along we can do that too. This project can be, will be a stimulus in moving industrial park forward. They have struggled for years in trying to move that along and here is an opportunity. He is proud that someone has stepped up to provide a stimulus. It is the right thing, the right time so lets go for it.

Supervisor Smith main concern with this PUD has not been changed. The PUD requirements in the ordinance require they follow the R3 standards 1) 15 acres parcel for multi-family use, 2) 2 entrances/exits. He is heavily concerned about entrance problem. With one entrance into the district regardless who goes in or goes out they have to go through a dangerous intersection that is heavily used at the bottom of the hill at Bray's Fork with 12,000 vehicles going through there. If they are going the other direction they have to go to the top of the hill to make a U-turn. This will create problems down the road. The amount of traffic added to those intersections will cause heavier traffic, heavier problems that they already have today. Just last week another tractor trailer flipped and stopped traffic for 2 hours. People looking around trying to figure out how they are going to get to the hospital if they can't get through the intersection. It is a great idea, it is the right thing but it is the wrong place and will create problems. His main problem is with the traffic. He doesn't care about noise, if you want to build your house next to a sawmill that is up to you. The senior citizens and the 55+ that will live in the project are going to have to be 100% alert when they come and go. Those intersections are dangerous. They are not going to get any better. He is still not convinced that the stormwater will not be a problem. That is a lot of water coming down that hill and going towards Hospital Rd. He is not so sure how many businesses they will bring here as it is only 96 apartments. Low-income are for about 6 people. The teachers make more money and won't qualify to live there. The EMS, fire service people as well. He

applauds Ms. Monterio, she has put in a lot of work and has a good team with her. He suggests that if it doesn't pass tonight she should look at deal from the Balls. He has not gotten a chance to read the whole thing but he looked at it and listened to Mrs. King. He rode through the property today down Mt. Clement Rd. There are really steep slopes and gullies to contend with. It is going to be a major danger moving earth. He is not against the project but he does think she could find a better place at the bottom of the hill and with help from Balls can make it come true .

Supervisor Magruder stated he likes concept overall, workforce housing and senior living is well-presented. They are nice things to have. The contingency and proffers are better. They just got new changes to those at 4PM today. IT was briefly discussed tonight and he hasn't had chance to study those. Someone said would he give this much attention for anyone else and he honestly can say he would. People who know him know that he has attention to detail. He is going to study it. He is going to look at it, study it and make decisions based on it. He has had numerous phone calls this week and he talks to the people, they would say something that they might not like about the project and he would counter something that was good. He tries to be fair, there are some really good things about the project and it has excellent ideas he hopes it is successful. He asked at the public hearing for some environmental justice information and that has not come yet. It is an important issue. It is a big state and Federal issue and it needs to be looked at. When you have residential areas, densely residential areas against industrial areas there are environmental justice implications and they need to be discussed. He likes to discuss ideas and things because when you understand both sides of something that is when you can make a better decision and that is what he does. There are 3 exceptions they are asking for and here are facts. They are asking to go from two entrances to one entrance and one emergency entrance. They are asking that the roads be built to VDOT standards but not be accepted into their system. They do not have the acreage that is required with a zoning ordinance. The zoning ordinance is the rules they go by when we develop. Do we change the rules and make exceptions, you can. But when you do that you open for other things in the County that you may not like. You have to be careful. If you make the change of the zoning on this and for whatever reasons something doesn't happen we can't go backwards. If that land gets zone a PUD it is a PUD. New owners or if anything changes other than the plan that is laid out. It is all nice and good if it all works out well but if it doesn't then we have to live with that fact that it is a PUD. We want to get it right from the beginning. They have the EDA in favor of this. They see the economic development and he sees it too. The staff, planning commission, and forestry committee do not see where the is a substantial course with the comprehensive plan. This is not just the 4 of them looking at this it is a group of people. It is a consensus from a lot of opinions. That collective mind is pretty strong and we have a lot of input from that. He hopes that the board tonight will allow him to continue to read up and get more facts and information so we can get this right and have a continuation. If the motion is made tonight he has to make the best decision based on the information he has.

Chairman Akers stated need to take action. The actions would be to approve the rezoning from B1 to PUD including the exceptions and proffered conditions as presented, to deny the rezoning and plans as presented, or to defer the matter until a later date.

Supervisor Johnson made a motion to approve the preliminary site plan and accept the zoning from a B1 to a PUD including the exceptions and proffered conditions as presented. Supervisor Smith seconded the motion.

Supervisor Magruder stated that he asked for a deferral to go over information. He will make the best decision based on what he knows right now. He has been forced into a hard decision and he is going to make that hard decision.

Mr. Kedrick stated he has answers on environmental justice questions.

Supervisor Magruder stated that there is a motion on the floor and does not think it is proper etiquette for Roberts Rules of Order.

Mr. Hlavin stated that is correct it would take a waiver of the board of the existing rules which can be done with a majority vote to stay the motion and address the question.

Chairman Akers stated that is up to the board.

Supervisor Johnson stated that it is sensual that he understands that he does not know everything. He has to rely on others and their judgement. It finds that comforting when he is dealing with professional folks who have the same goals and objectives to improve quality of life for the citizens of Essex County. Trust and respect are critical. He trusts that this project will get all the attention and oversight that is needed and then some. He respects that. He feels very comfortable to make the motion to allow the

project, the site plan and the zoning so they can move ahead with the project because respects and trust the folks involved. Will they make mistakes, will he make mistakes, yes but he feels very strongly that they will go beyond the call of duty to correct them to the point that the mistake or the error never existed. That is trust and it is important. You have to trust somebody, you have to love somebody.

Chairman Akers called the question.

AYES – 1 Nays – 3 ABSTAIN – 1

Chairman Akers asked Max if they still need to close a decision?

Mr. Hlavin stated yes that would be preferable. For clarification according to the bylaws the Chairman's vote is recorded on the prevailing side.

Chairman Akers stated they could still deny or defer.

Mr. Hlavin stated that is correct.

Chairman Akers asked if there was a motion to either deny the rezoning from a B1 to a PUD including the exceptions and proffered conditions or defer the matter to a later date.

Supervisor Smith made motion to defer. Supervisor Johnson seconded

Mr. Hlavin stated it would be postponing consideration and the Board should select a date that it would be on an agenda.

Chairman Akers stated that the motion has been made and properly seconded to a later date to be defined.

Mr. Hlavin stated that the date would need to be included in the motion.

Supervisor Johnson stated how much time would this board need for additional information.

Supervisor Magruder stated it is not a question of getting the information but digesting the information that has been received. We do need an update tax revenue that we would receive from it. The \$500,000 has been quoted often is the old estimate from the old plan it does not take into account the 40% reduction in the project size. He would like to have an update tax revenue estimate and hopefully that can be provided by our Commissioner of Revenue as some of the methods that he did read in that section just put a .5% escalation annually into that estimation and when you compound that .5% over 15 years on that estimation it tends skew the revenue estimation by a lot. He doesn't think their property values go up .5%. It may work in Northern Virginia, it may work in DC, it may work in Richmond but he doesn't think it is realistic to Essex County. How long is that going to take he is not sure. He is wondering if they set a date and need more time can they do that? He challenges anyone on this board to read every page of this. He is going to do it. He knows several members have read that book cover to cover.

Mr. Hlavin stated that the motion to postpone to a date certain would set it up for action which could be a subsequent motion to postpone there are statutory requirements within which the board needs to make a decision on zoning application. Obviously they need to make sure they are within those.

Supervisor Magruder asked if that was less than a year. Not that he wants it to go any longer than it has to.

Mr. Hlavin stated that is correct the Board of Supervisors has to make a decision within 12 months of the initial public hearing.

Supervisor Magruder asked Supervisor Johnson how long they should give for looking at alternatives that they may come back with?

Chairman Akers stated that once the public hearing closes there cannot be any significant changes without restarting the process over again, correct?

Mr. Hlavin stated to start the process wholesale again it would have to be a pretty significant change. There are elements that would require additional public notice and public hearing which they would likely do in abundance of caution regardless of when this come back before this board. Do to amendments and statutory language. There is a point that were the application to change wholesale they would have to go through the process again.

Supervisor Magruder stated that in addition they are in the process of hiring and doing interviews for the County Administrator so we need to factor that in as well.

Supervisor Johnson stated that is why they get the big bucks.

Supervisor Magruder stated that if he were retired and had a little bit more time that would be great. When you own your own business and your community involved member it eats a lot of time.

Chairman Akers asked the board to select date understands if there the board is not ready they could still continue it not that it would be ideal. This should not be done just to delay a decision but he understands if there is additional time that board members need to make a nonbiased and fair decision.

Supervisor Magruder stated that December 12th would give him 60 days.

Supervisor Smith agrees.

Supervisor Johnson stated he is good with it if it is tomorrow he is for it.

Chairman Akers asked if the majority of the board was good with 60 days. He asked if should the board members reach a consensus they could call a special meeting prior to that time.

Mr. Hlavin stated they would most likely repost notice for this meeting regardless of when the board decides to reconsider this item. Within the bounds of getting the notice to the newspaper in time, yes, but that would be the only limitations.

Supervisor Magruder stated December 12 that is the board meeting.

Chairman Akers stated that the motion has been made and properly seconded to defer until December 12th.

Ayes – 4, Nays – 0 Abstain 1

Chairman Akers called for a break back to order at 845

COUNTY ADMINISTRATOR'S and AGENCIES' REPORTS

Chairman Akers stated that he received a phone call from Troy Balderson and the school had written a letter to the town council regarding the vehicle maintenance facility. Ray Whitiker and Scott Croxton spoke to it a little bit when he and Sidney met with them yesterday regarding the bus depot. To kind of push them along on the boundary line adjustment if that was going to go through and the bypass road. The school does have another option if the boundary line does not go through and that is to use the parking lot across the street from the existing vehicle maintenance facility and that could be a storage facility for buses. That would provide the footprint to do the vehicle maintenance facility on the property that is currently there. Chairman Whitiker was pretty adamant that if the town came back and requested any type of money for it he said he would not want to offer one cent to pay because they do have that back up plan. Speaking to Troy and their development board meeting that they had today the consideration that has not been put on that was presented to him and would be taken up with them is that they would be willing to do the boundary line adjustment without any issues with the exception that they would want a set aside for future development of the airport in a value equal to a private appraisal that they would take care of and that they would want to utilize the benefits of the bulk fueling station. He told Troy that he would notify the board of that and he told him based on what they talked about with the school board that it was unlikely to pass through that there was an alternative strategy.

Supervisor Magruder asked if they would put it in writing.

Chairman Akers stated that it would come in writing once it recommended to the town council and then something official would come in writing. They are still looking at the bypass road but that is kind of a separate topic.

Supervisor Johnson asked what is the town wanting once they adjust the boundary lines?

Chairman Akers stated the town us to set aside funds in an equal value to what an assessment is done on the additional 2 acres of property for the development of the airport property industrial park. For example if the appraisal came back at \$50,000 they are asking the County to earmark \$50,000 to go to the development of their industrial park.

Supervisor Johnson asked if it was for the Town's industrial park?

Chairman Akers stated that is correct and the opportunity to utilize the discounted fueling station.

Vice Chairman Gill asked how that appraisal would be done?

Chairman Akers stated that they would take care of that. He indicated that he did not think that based on what he heard from the school that he didn't think it would happen. The in-kind contribution is the use of the maintenance facility, the benefit of the fueling which is why we budgeted and put it in the CIP to build the facility. The intent would be if the town offered that additional space as needed that would be their buy in to utilize the benefit of fueling. That is really the trade off. There is no decision need to be taken tonight just wanted to bring it to the attention.

Supervisor Johnson stated is it possible to that the bus garage part of town comprehensive development where town, county, school would utilize the benefit where the actual ownership is the town?

Chairman Akers stated the only way that would be possible is if the school decided to donate the land to the town. He does not see them giving that up. Right now that land is owned by the school.

Supervisor Johnson asked what the school could do with the property other than house a bus garage to do the maintenance so that the school will be getting the maintenance what they really need is service for the vehicles.

Supervisor Smith stated that it is the town that doesn't want to participate. We aren't giving the schools the \$100,000 we'd give it to the town plus they want to use the maintenance garage.

Supervisor Johnson stated that we need to think differently we need to work together. We need to start somewhere and start working together.

Supervisor Smith stated for him to go say that to the town.

Supervisor Johnson stated that we are small. The town has 3,000 folks, the County has 10,000 folks.

Chairman Akers stated in this scenario we don't need the town. The school has come up with an alternative option. If the town wanted to provide a 2 acre boundary line adjustment we would welcome then in to the discount fueling program. The schools right now don't need to have that option because they have an alternative option. So we do not need to offer up any additional money to get this done. There is no incentive for the county or the school to offer up additional money.

Vice Chairman Gill stated so the next step is that the town is proceeding with the appraisal.

Chairman Akers stated that they may or may not it just depends on what comments come back. The school board has pretty much decided that they are going to go with this plan b. According to the Chairman of the school board stated they are not interested in the County issuing a dime for that. It should be a contribution from the town to participate in that facility.

Supervisor Magruder asked if they do the facility at a different location we would welcome them to participate in the fuel to whatever agreement we come to or using the facility. The door would always be open.

Chairman Akers stated that it was made clear by Mr. Whitiker that if the town decides they want to participate there could be a buy in.

Supervisor Magruder stated as long as that door doesn't get closed that's good.

Chairman Akers stated that it is not a negative scenario we just do not need to do that. Quite frankly it may work out better because you could have the buses right across the street from where the facility is and it allows us the ability to expand it. Ultimately it allows us to take the next step forward if that is what the school board agrees they want to do and start the planning process that they have been putting off for a long time.

Supervisor Johnson asked that was the opportunity to get all of this traffic off here.

Chairman Akers stated that was separate that is the bypass road and is a separate conversation.

Supervisor Johnson stated so we are just looking for the bus garage itself. He doesn't understand why we wouldn't make it a part of the town industrial park.

Chairman Akers stated that is not a decision for them to make.

Supervisor Johnson stated that the town is trying to develop that area and here is an industrial function in the bus garage.

Chairman Akers stated it would be easy to do just need to open up a road whenever they open up a road that goes through the industrial park but that hasn't been developed yet. He stated more of decision for school because the request was made from the school. The school board would make the request from us if they chose to do so or whatever that earmark funding is but does not think they will get the request from the school.

Supervisor Magruder gave his shoutouts:

- Mark, Harold, Rob with their hard work in keeping the yards looking good. Our maintenance staff is awesome. He has heard great comments on the new customer service window, an the electronic touch screens.
- Major Mitchell helping out with the tower site improvements and communications he is the back up in emergency help
- Chuck Huntley for being nominated Vice President of VALGITE
- Schools provided 13 promethean panels

SCHOOL SUPERINTENDENT'S CONSTITUTIONAL OFFICERS' & VDOT REPORTS

Deputy Commissioner of Revenue Kristen Foster stated she attended the MPPDC our county is the only one who hired an assessor between assessments. About a year ago she got with the Building and Zoning department to gain access to the parcel files. The files consist of building permits, house plans and pictures. It is almost everything they need to sketch and assess in house. There is no longer having to hire an assessor to go out and visit each property. She does it all in house and they can have a value to supplement construction. She is continuously taking advantage of the access to VA dept tax messaging system to get reports. Sometimes daily, sometimes monthly. They use these reports for personal property tax purposes. She is happy to report that their office now has a way to quickly assess a roll back tax. She has created a roll back tax calculator that they can input in the numbers and have an answer within minutes as opposed to doing by hand and having to have someone wait to be called back. Tappahannock Elementary School November 9, 2023 at 6 PM at the High School 3rd graders will do a concert and honor Veteran's. Veteran's Day ceremony November 11, 2023 at 11 AM . Honorable Richard Stuart speaker.

BOARDS AND COMMITTEES' MINUTES

None

CONSENT AGENDA

Supervisor Johnson made the motion to approve all three as presented. Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

NEW BUSINESS

Emergency Services (Rounds/Smith)

Supervisor Smith stated as director of Emergency Management for Essex County, I move to appoint Kyle Durham as the Coordinator of Emergency Management pursuant to Code of Virginia Section 44-146.19 and as Chief of Emergency Services for the County of Essex. Further, I move to appoint Tommy Hicks as the Deputy Coordinator of Emergency Management for Essex County. Vice Chairman Gill seconded. AYES: 5 NAYES: 0 ABSENT: 0

Emergency Prep MOA 2023-2027 between Essex County and Middle Peninsula Northern Neck Community Services Board (Hicks for Durham)

Mr. Tommy Hicks stated the organization was established in 1974. Their purpose and role in Emergency management is to provide guidance on Behavioral Health during a disaster. Part of the MOU helps frames their response in a disaster, a sheltering area and helping anyone with behavioral health issues. Both sides of the attorney's have gone through it we just need to move forward with adoption.

Supervisor Magruder stated that there is no cost to county?

Mr. Hicks stated that is correct.

Supervisor Magruder stated he loves the fact that they have a termination date in there to be reviewed.

Supervisor Johnson made a motion to approve the Memorandum of Agreement between Essex County and the Middle Peninsula Northern Neck Community Services Board 2023-2027, as presented.

Supervisor Smith seconded the motion. AYES: 5 NAYES: 0 ABSENT: 0

DISASTER RESPONSE PROCESS

In the event of a disaster or emergency experienced by Essex County for which support from Middle Peninsula Northern Neck CSB is needed, the following steps shall occur:

- 1- Essex County Emergency Services Manager or designee will activate MPNN CSB Disaster Response teams by initiating contact with MPNN with the first point of contact reached:
 - **Executive Director:** 804-824-5365 (C) 804-758-5340 (O)
 - **Director of Operations:** 804-824-3818 (C) 804-695-0326 (O)
 - **Director of Clinical Services:** 804-238-0590 (C) 804-758-5340 (O)
 - **Director of Quality Assurance:** 804-814-4792 (C) 804-436-7834 (C)
- 2- Essex County Emergency Services Coordinator or designee will be asked to notify MPNN CSB point of contact of **specific event and scale**, any identified **risk to MPNN CSB staff**, **number of three-person teams** needed, estimated **time frame** of support needed, and **location** for support:

Locations of identified shelters:

James H. Carey Intermediate School
912 Intermediate School Cir., Tappahannock, VA 22560

****If an alternate location is being utilized, Essex County must inform MPNN CSB contact at this time. IF alternate location is in a hazardous area or area directly affected by the event, MPNN CSB contact person must consult with ED for prior approval.***

- 3- MPNN CSB staff will mobilize in teams of three, or as available, and report to the identified location to support Essex County DSS, as promptly as possible. MPNN will designate a Team Lead to communicate with the designated point of contact at the identified location.
- 4- Unless otherwise notified, MPNN CSB Disaster Response Teams will follow the direction of Essex Department of Social Services, Shelter Coordinator, or designee within the identified location. All supports provided will remain within the scope of MPNN staff training for Behavioral Health supports.
- 5- Essex Emergency Services Manager, Shelter Coordinator, or designee will communicate with the MPNN Disaster Response Team Lead and/or MPNN CSB Executive Director when support is no longer needed. MPNN CSB teams will remain at the designated location until the disaster or emergency has been mitigated, or as notified by MPNN CSB Executive Director or designee.
- 6- MPNN CSB Executive Director, designee, and or Team Leads will participate in post-event debriefings or After-Action Reviews as requested by Essex County.

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P.O. BOX 269
Ark, VA 23003

MEMORANDUM OF AGREEMENT

This Agreement entered into this 12th day of September, 2023 between Essex County hereinafter called the "County" and Middle Peninsula Northern Neck Community Services Board, hereinafter called the "CSB."

WITNESSETH that the CSB and the County, in consideration of the mutual covenants, promises and agreements herein contained and or attached, agree as follows:

INTRODUCTION

The Commonwealth of Virginia has charged the Department of Behavioral Health and Developmental Services (DBHDS) with the responsibility to coordinate behavioral health preparedness and response activities integrating these efforts with state and local emergency management operations. DBHDS has developed a statewide plan (Virginia Emergency Operations Plan, Basic Plan, Annex G: Health and Medical Services) that describes the organization, scope, and expectations for provision of disaster preparedness and response activities from a behavioral health perspective.

The CSB is an agency of local government serving the ten counties of the Middle Peninsula and Northern Neck. The behavioral health services provided by the CSB are licensed through the DBHDS.

The CSB is in the process of updating its Emergency Management and Disaster Response Plan (EM/DR Plan) to provide an effective organized system to manage the consequences of emergencies and disasters which impact CSB program recipients, staff, and our ten-county community. The CSB plays a critical role as a provider of behavioral healthcare and is available to assist as needed in the event of a community emergency, and as appropriate and requested to integrate the CSB's Disaster Response Plan with that of the communities we serve. The CSB's response may include immediate crisis intervention, short- and long-term support for emotional and psychological needs, community networking and support of first responders. Because a disaster is an unplanned, disruptive event, response and interventions will emphasize the use of local behavioral health services within the affected area. Historically, the CSB has taken an active role in assisting its localities with the implementation of Emergency Preparedness plans in providing behavioral health care. These efforts have included collaboration and resource sharing through Project Rebound (2003-2004) after Hurricane Isabel and participation in local emergency drills. CSB staff regularly responds to Critical Incident Stress Management (CISM) team requests from local schools, agencies, and facilities to respond to localized emergencies. CSB Emergency Teams were deployed to participate in the coordinated response efforts in the aftermath of the tornadoes in Gloucester and Middlesex Counties (April 2011) and in Essex, Richmond and Westmoreland Counties in 2016

PURPOSE

The CSB EM/DR Plan is designed to guide CSB staff through steps and necessary interventions in the event of a disaster. The disaster response will be coordinated with other agencies including: Three Rivers Health District, local Emergency Services Directors, the Virginia Department of Emergency Management, DBHDS, and the American Red Cross. Coping with an unplanned event with negative consequences requires careful pre-planning, skilled communication, collaboration, and trust among many organizations.

PRINCIPLES

- A. All who experience a disaster are affected, in varying degrees, individually and collectively.
- B. The psychological effects of the disaster will be immediate and short term but also may be long term and potentially not manifest for months or years following the disaster.
- C. Disaster response should be a local response as much as possible.
- D. Disasters require an immediate, coordinated and effective response by multiple government and private sector organizations to meet the medical, logistical and emotional needs of the affected populations.
- E. In a disaster, most victims are persons who normally function well with the responsibilities and stresses of everyday life. However, a disaster may add stress to the lives of these individuals. The signs of stress may be physiological, cognitive, emotional, or behavioral. These stress reactions are normal reactions to an abnormal event. Sometimes these stress reactions appear immediately following a disaster. In some cases, they are delayed for a few hours, a few days, weeks, or even months.
- F. People who have pre-existing stress before the disaster and/or who may have particular needs that merit special attention from the disaster worker include: children, disabled, elderly, economically disadvantaged, people requiring emergency medical care, people who have experienced previous traumatic events, people diagnosed as mentally ill or emotionally disturbed, people with substance abuse issues, people who lack support networks, and disaster relief workers.
- G. Disaster victims will be found among all populations in a disaster area. Disaster workers should provide appropriate interventions

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for all types of disaster victims, including counseling, public education, linkage, and referral/advocacy services.

- H. Many people do not see themselves as needing mental health services following a disaster and will not seek out such services. Therefore, traditional office-based approaches to providing services has proven ineffective in a disaster. Disaster behavioral health responders must actively seek out those impacted by the disaster in community settings, which include: schools, shelters, hospitals, community centers, public meeting places, and places of residence.

SCOPE OF SERVICES:

The CSB agrees to:

- A. Define the method in which the CSB can support the efforts of local disaster operations by providing specific interventions. See attachment for the disaster response process identified for the CSB and the County.
- B. Ensure an efficient, coordinated, and effective response to the behavioral health needs of the population in time of a disaster.
- C. Identify specific roles, responsibilities, and relationships between local, state, and federal entities during each phase of a disaster.
- D. Ensure that the CSB is prepared to respond to the behavioral health needs of its residents in case of a disaster.
- E. Maximize utilization of the structural facilities, personnel, and other resources available within the CSB.

Integration with Local Emergency Management System

- A. The CSB will make every effort to integrate this plan with local emergency management plans. Planning efforts are coordinated with other disaster response entities such as the local TRHD, American Red Cross, local Departments of Social Services (DSS), local emergency planning committees, local CISM team, schools, hospitals, volunteer organizations, the religious community and any other organizations that have a role in disaster preparedness and response.
- B. The CSB will make every effort to participate in all disaster drills (both live and tabletop) that occur within the CSB's service area. The benefits of this participation are twofold. First, by working side by side with the more traditional disaster response agencies, CSB staff will have an increased knowledge of the roles of other responders. Second, it will increase the knowledge of other disaster response agencies regarding the role of behavioral health providers as an essential part of the community response to disaster.

Drills/Simulations

- A. The CSB will participate in local community-wide disaster drills. Working side by side with traditional disaster response agencies will increase the knowledge of the team members regarding the roles of other disaster responders. In addition, it will increase the knowledge of other disaster agencies regarding the psychological consequences of disasters as well as the roles and capabilities of mental health in disaster situations. Furthermore, this involvement will help to establish mental health providers as a regular and essential part of the overall response effort.

Disaster-Related Services to be Provided

- A. Specific services may include: 24-hour response capacity, crisis intervention, outreach, assessment, screening and referral, CISM debriefings, crisis counseling, community education, stress management, brief supportive counseling, case management/advocacy, training, and support groups.
- B. The CSB's Clinical Director (CD) or designee may temporarily reassign clinicians to provide Response and Recovery Services. This protocol may be modified to meet service needs during disaster.

Potential Service Delivery Sites

- A. Disaster behavioral health services may be provided at any of the following sites: identified shelters, Family Assistance Centers, Family Reunification Centers, CSB offices, morgues, hospitals, Red Cross designated shelters, and various community locations conducive to the above-mentioned services.

The County agrees to:

- A. Communicate with the CSB's Executive Director or designee to advise the CSB of any Risk Assessment that may affect the safety of any CSB program located within the County.

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- B. Coordinate with the CSB's Executive Director or designee to initiate CSB disaster related behavioral health services.
- C. Consider inviting the CSB to participate in the County's community-wide disaster drills or future emergency preparedness planning activities.

CLIENT CONFIDENTIALITY: The parties agree to adhere to all applicable federal and state laws or regulations dealing with client rights and the confidentiality of client information. Disclosure of information may be made only with the consent of the client or, if applicable, his authorized representative, except in emergencies or otherwise required or permitted by law.

ASSIGNMENT: This Agreement may not be assigned or transferred by either party without the written consent of the other party.

RESOLUTION OF DISPUTES: In the event of a dispute arising out of the operation of the services in this Agreement, either party has the right to notify the other party of the existence of such a dispute and to request and obtain a prompt and timely meeting between the Executive Director/or designee of the CSB and the County Administrator or Coordinator of Emergency Services for the County. In the event the matter cannot be resolved at that level, each party reserves the right to meet with the CSB's Executive Director and the County Administrator to attempt to resolve the issue.

AMENDMENTS TO THE AGREEMENT: New arrangements that revise, extend, or otherwise alter the scope of this Agreement shall be included as amendment of the Agreement, by inclusion of an addendum or otherwise, with the proper execution by all parties.

LAWS AND REGULATIONS: By signature on this Agreement, the parties certify compliance with federal, state, and local laws and regulations applicable to the performance of the services described herein. This Agreement shall be governed and construed in accordance with the laws of the Commonwealth of Virginia without regard to conflict of law provisions. The parties agree to submit to the exclusive jurisdiction of the Circuit Court of Essex County.

NO PARTNERSHIP OR THIRD-PARTY BENEFICIARIES: Nothing in this Agreement shall be construed to create a partnership or joint venture between the parties. The terms of this Agreement are intended solely for the benefit of each party in its provision of governmental services, and their respective successors and assigns. It is not the parties' intent to confer third-party beneficiary rights upon any other person or entity and the creation of any third-party beneficiary is expressly disclaimed.

COUNTERPARTS: This Agreement may be executed in any number of counterpart copies, each of which when executed and delivered shall be deemed to be an original and all of which counterparts when taken together shall constitute a single instrument. Facsimile, electronic, or scanned signatures shall be binding as originals.

TERM OF AGREEMENT-TERMINATION:

1. This Agreement will be in effect from September 12, 2023 through June 30, 2027.
2. Either the County or the CSB may terminate this Agreement at any time upon ninety (90) days advanced written notice to the other party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

Essex County

Middle Peninsula Northern Neck
Community Services Board

By: _____ By: _____

Title: Chairman of the Board of Supervisors

Title: MPNN CSB Executive Director _____

Date: _____ Date: _____

BOARD REQUESTS AND DIRECTIVES

County Lunch October 31st

Tappahannock Elementary 3rd Grade will perform a 2023 Veterans Day concert at the Essex High School auditorium on Thursday, November 9th at 6:00 p.m. The public is invited to attend.

Essex County 2023 Veterans Day ceremony will be held at the Essex County War Memorial on Saturday, November 11th at 11:00 a.m. The Honorable Richard H. Stuart, Virginia Senator representing the 28th District, will be the keynote speaker. The public is invited to attend and bring seating.

Virginia Association of Counties 2023 Annual Conference, November 11 - 14, 2023, Omni Homestead, Hot Springs, VA (Supervisor Johnson, Supervisor Smith, Interim County Administrator Rounds, and Attorney Hlavin attending for Essex County)

November 21, 2023 at 5:00 PM, BoS November Work Session, School Board Meeting Room, 109 S. Cross Street, Tappahannock, VA 22560

November 21, 2023 at 7:00 PM, BoS November Regular Meeting, School Board Meeting Room, 109 S. Cross Street, Tappahannock, VA 22560

December 12, 2023 at 5:00 PM, BoS December Work Session, School Board Meeting Room, 109 S. Cross Street, Tappahannock, VA 22560

December 12, 2023 at 7:00 PM, BoS December Regular Meeting, School Board Meeting Room, 109 S. Cross Street, Tappahannock, VA 22560

Supervisor Magruder stated he had a citizen request that the hunt club would like to hunt the poor house property under same conditions 3 days. Since we have not done the development plan he has no issue granting request.

Vice Chairman Gill stated that those are weekdays when the shotgun dog season goes into effect.

Supervisor Smith asked where does Kay stand?

Supervisor Magruder stated that in all fairness that all assumed that last year was going to be the last year. He would say that her opinion is to not recommend this.

Supervisor Smith agrees with Kay.

Vice Chairman Gill stated it would be good to hear what has been done out there. He is fine with it as well but he knows that they have put gravel out there and they have them parking.

Supervisor Magruder stated that they mulched the trails so that they are more accessible. The community would be able to use those over the weekend. During the weekday there is probably not much activity going on.

Supervisor Johnson asked if Kay's recommendation was a no?

Supervisor Magruder stated that as of last year it was. He is not sure what it is this year he can not speak for her. Her impression last year was that we were going to allow it one more time and that was last year.

Supervisor Smith asked if we knew how much usage there is at the walking trails.

Administrator Rounds didn't know.

Supervisor Johnson asked when they wanted to use this?

Supervisor Magruder stated that it would be Monday, Tuesday and Wednesday.

Supervisor Smith stated from November 17-January 6.

Chairman Akers stated you could give the discretion to the Parks and Rec director.

Supervisor Magruder asked if they could make a motion as a board.

Chairman Akers stated you could do that.

Mr. Hlavin asked if there was an existing agreement between the county and this organization?

Vice Chairman Gill stated that it is the Dunbrooke Hunt Club.

Administrator Rounds stated that the board approves the request and they do a new agreement each year.

Chairman Akers stated that historically it has been done.

Supervisor Magruder stated that since it worked so well last year he thinks they should use the same agreement.

Supervisor Johnson stated that we have done more developing and we have citizens there and are in fear of a hunting and regular recreation activity would be in violation of all safety rules and regulations

in the world. If none of that is happening that why not let them hunt but if it is no hunting period. Are we at a point where that area is available for walking, sightseeing, enjoying the beauty and there is no restrictions on when they can and cannot go there?

Chairman Akers stated whatever your normal hunting window is sun up to sun down.

Supervisor Johnson stated that they can't allow both.

Chairman Akers stated he believes that last year notice was put up and it was closed to the public during those days.

Supervisor Magruder stated that no issues out there and Kay had reported that it was the best year that they have ever had out there.

Vice Chairman Gill stated that they maintain. It is not a time of year that you are going to have a lot of visitors anyway is what they have seen in previous years.

Supervisor Magruder made a motion to allow Dunbrooke Hunt Club with the same agreement they had last year to hunt between November 17th and January 6th.

Vice Chairman Gill seconded.

Supervisor Johnson stated he would want to see what Kay has to say about it. He would hate to be in violation in terms of our park director. He thinks they need to have some input from our staff in terms of whether we should allow this to happen or not.

Mr. Hlavin stated that his request if approval is made wants to see agreement. He is not sure what it was in previous years but it might warrant some eyes on it.

Chairman Akers asked if John would be willing to amend the motion to include pending approval from attorney.

Supervisor Magruder asked if it would be light approval?

Mr. Hlavin stated that he gets a little uneasy talking about guns and walking trails.

Supervisor Magruder agrees with amendment. Vice Chairman Gil seconded.

Supervisor Johnson stated that he thinks Kay needs to be considered on this project.

AYES: 4 NAYES: 1 ABSENT: 0

ADJOURN

Supervisor Smith made the motion to adjourn the meeting. Vice Chairman Gill Seconded. Chairman Akers Adjourned the meeting.

Chairman

Clerk of the Board