

Resolution #20-008
APPROPRIATION OF ADOPTED COUNTY OPERATING BUDGET
FOR
FISCAL YEAR 2020-2021

IT IS HEREBY RESOLVED BY THE ESSEX COUNTY BOARD OF SUPERVISORS OF ESSEX, VIRGINIA, THAT THE FOLLOWING ANNUAL APPROPRIATIONS OF FUNDS ARE MADE FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021, FOR THE FUNCTIONS AND PURPOSES INDICATED HEREAFTER:

ESSEX COUNTY, VIRGINIA ADOPTED EXPENDITURE BUDGET
FISCAL YEAR 2020-2021

FUND #100 General Funds	
Legislative	\$ 352,264
General and Financial Administration	\$ 1,601,739
Electoral Board	\$ 56,282
Registrar	\$ 138,853
Courts	\$ 440,319
Office on Youth	\$ 5,693
Commonwealth's Attorney	\$ 333,697
Sheriff (Law Enforcement)	\$ 1,055,525
Fire and Rescue	\$ 211,964
Ambulance and Rescue Services	\$ 1,205,782
Forestry Service	\$ 8,204
Building and Zoning	\$ 275,973
Animal Control	\$ 185,411
Medical Examiner	\$ 250
Sheriff (Lockup and Dispatch)	\$ 1,335,258
Refuse Disposal	\$ 804,584
Emergency Services	\$ -
General Properties	\$ 627,959
Communications	\$ 188,855
Technology	\$ 394,128
Local Health Department	\$ 133,000
Mental Health	\$ 41,357
Bay Aging	\$ 118,516
Community College	\$ 8,489
Parks and Recreation (Partners)	\$ 6,700
Swimming Pool	\$ 74,612

Parks, Recreation, Summer Programs	\$	191,943
Library	\$	220,221
Essex County Museum	\$	23,000
Economic Development	\$	80,000
Planning District Commission	\$	22,757
Three Rivers Soil and Water	\$	11,025
Miscellaneous Programs	\$	38,000
VPI Cooperative Extension	\$	43,004
Capital Improvement Projects	\$	147,300
Total Direct Expenditures	\$	10,382,666
TRANSFERS		
CSA Fund	\$	550,000
Virginia Public Assistance	\$	528,969
Debt Service Fund	\$	3,713,805
School Fund - Local	\$	7,737,253
Total Transfers	\$	12,530,027
TOTAL REQUIREMENT - GENERAL FUND	\$	22,912,693
FUND #102 Childrens Services Act (CSA)	\$	1,100,000
FUND #105 Social Services	\$	2,197,196
FUND #110 Debt Service	\$	3,904,361
FUND #154 Glebe	\$	-
FUND #205 Education	\$	16,478,667
FUND #207 School Food	\$	790,000
FUND#208 School Grant	\$	1,377,842
FUND#225 Debt Service Reserve	\$	190,556
FUND #301 Capital Projects	\$	807,894
FUND #310 Capital Maintenance Reserve	\$	40,000
Total Other Funds	\$	26,886,516
TOTAL EXPENDITURE ESTIMATES	\$	49,799,209
TOTAL COUNTY BUDGET GENERAL FUND REVENUES	\$	22,912,693
TOTAL COUNTY BUDGET GENERAL FUND EXPENDITURES	\$	22,912,693
Additions to Capital Maintenance Reserve		
Additions to Glebe Fund Balance		
Beginning General Fund Unassigned Balance - July 1, 2020	\$	6,687,306
Increase (Decrease) in Unassigned Balance	\$	(348,989)
Ending General Fund Unassigned Balance - June 30, 2021	\$	6,338,317

* AN ITEMIZED AND COMPLETE FINANCIAL BALANCE SHEET FOR THE COUNTY AT THE CLOSE OF THE LAST PRECEEDING FISCAL YEAR ACCOMPANYING THE BUDGET IS INCORPORATED HEREIN AND CAN BE FOUND AT THE ESSEX COUNTY WEBSITE AT <http://www.essex-virginia.org/cms/one.aspx?pageld=67023> IN THE 2018-2019 FINAL AUDIT REPORT.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE ESSEX COUNTY BOARD OF SUPERVISORS, VIRGINIA, THAT THE APPROPRIATIONS FOR FISCAL YEAR 2020-2021, BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021, FOR ALL OTHER OFFICES AND AGENCIES BE MADE AS FOLLOWS:

1. ALL APPROPRIATIONS ARE DECLARED TO BE MAXIMUM, CONDITIONAL, AND APPROPRIATE APPROPRIATIONS, THE PURPOSE BEING TO MAKE THE APPROPRIATIONS PAYABLE IN FULL IN THE AMOUNTS NAMED HEREIN, IF NECESSARY, AND THEN ONLY IN THE EVENT THE REVENUES COLLECTED AND OTHER RESOURCES AVAILABLE DURING THE YEAR ENDED JUNE 30, 2021, FOR WHICH THE APPROPRIATIONS ARE MADE, ARE SUFFICIENT TO PAY ALL THE APPROPRIATIONS IN FULL; OTHERWISE, THE SAID APPROPRIATIONS SHALL BE DEEMED TO BE PAYABLE IN SUCH PROPORTION AS THE SUM OF ALL REALIZED REVENUE IS TO THE TOTAL AMOUNT OF THE REVENUES ESTIMATED BY THE ESSEX COUNTY BOARD OF SUPERVISORS TO BE AVAILABLE FOR APPROPRIATION IN THE YEAR ENDING JUNE 30, 2021;
2. NO DEPARTMENT, AGENCY, OR INDIVIDUAL RECEIVING APPROPRIATIONS UNDER THE PROVISIONS OF THIS RESOLUTION SHALL APPLY TO THE LUMP SUM AMOUNTS WHICH HAVE BEEN INCLUDED IN THIS RESOLUTION;
3. IT IS EXPRESSLY PROVIDED THAT THIS RESOLUTION SHALL APPLY TO THE LUMP SUM AMOUNTS WHICH HAVE BEEN INCLUDED IN THIS RESOLUTION;
4. THE ESSEX COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO CHANGE DURING ANY TIME DURING SAID FISCAL YEAR THE COMPENSATION SO PROVIDED TO ANY OFFICER OR EMPLOYEE OR TO ABOLISH ANY OFFICE OR POSITION EXCEPTING SUCH OFFICE OR POSITION AS IT MAY BE PROHIBITED BY LAW FROM ABOLISHING;
5. FURTHER, THE COUNTY ADMINISTRATOR IS AUTHORIZED TO MAKE SUCH REARRANGEMENTS OF POSITIONS AND APPROPRIATIONS WITH THE SEVERAL DEPARTMENTS UNDER THE CONTROL OF THE BOARD OF SUPERVISORS THAT MAY BEST MEET THE NEEDS AND INTERESTS OF ESSEX COUNTY, VIRGINIA; AND, THE COUNTY ADMINISTRATOR IS AUTHORIZED TO MAKE TRANSFERS OF FUNDS FROM ONE LINE ITEM TO ANOTHER WITHIN AND BETWEEN ANY DEPARTMENT OR AGENCY APPROPRIATION AS LONG AS THE TRANSFER DOES NOT EXCEED THE LUMP SUM APPROPRIATION FOR SAID DEPARTMENT OR AGENCY;
6. THE COUNTY ADMINISTRATOR MAY INCREASE APPROPRIATIONS FOR THE FOLLOWING ITEMS OF NON-BUDGETED REVENUE THAT MAY OCCUR DURING THE FISCAL YEAR: A. INSURANCE RECOVERIES RECEIVED FOR DAMAGE TO COUNTY VEHICLES OR OTHER PROPERTY FOR WHICH COUNTY FUNDS HAVE BEEN EXPENDED TO MAKE REPAIRS. B. REFUNDS OR REIMBURSEMENTS MADE TO THE COUNTY FOR WHICH THE COUNTY HAS EXPENDED FUNDS DIRECTLY RELATED TO THAT REFUND OR REIMBURSEMENT. C. ADDITIONAL, UNBUDGETED GRANTS RECEIVED DURING THE FISCAL YEAR FOR WHICH THERE IS SUFFICIENT REVENUES TO DEFRAY EXPENDITURES;

7. THE COUNTY ADMINISTRATOR MAY APPROPRIATE BOTH REVENUE AND EXPENDITURES FOR DONATIONS BY CITIZENS OR CITIZEN GROUPS IN SUPPORT OF COUNTY PROGRAMS. ANY REMAINING UNENCUMBERED BALANCE OF A RESTRICTED DONATION AT THE END OF THE FISCAL YEAR WILL BE REAPPROPRIATED INTO THE SUBSEQUENT FISCAL YEAR; AND,
8. IT IS EXPRESSLY NOTED THAT THE FUNDS APPROPRIATED TO FUND 102, CHILDREN'S SERVICES ACT (CSA), ARE SUBJECT TO THE COMMONWEALTH OF VIRGINIA PROVIDING ITS INTENDED SHARE;

BE IT FURTHER RESOLVED THAT THE BOARD OF SUPERVISORS DID APPROVE THE FISCAL YEAR 2020-2021 ANNUAL FISCAL PLAN FOR THE SCHOOL GENERAL FUND TOTALING \$16,478,667. IN THE EVENT THAT THERE IS A REDUCTION IN FUNDING FROM EITHER OR BOTH THE STATE AND FEDERAL SOURCES USED IN PROJECTING THE SCHOOL FUND OF \$16,478,667 THE BOARD OF SUPERVISORS MAY, AFTER HOLDING A PUBLIC HEARING, BUT IS EXPRESSLY NOT OBLIGATED TO INCREASE LOCAL FUNDING TO COVER SAID REDUCTIONS.

BE IT FURTHER RESOLVED THAT THE TREASURER OF ESSEX COUNTY, VIRGINIA, IS HEREBY AUTHORIZED TO TRANSFER TO OTHER FUNDS FROM THE GENERAL FUND FROM TIME TO TIME AS THE MONIES BECOME AVAILABLE, THE SUM EQUAL TO, BUT NOT TO EXCEED THE APPROPRIATIONS MADE TO THESE FUNDS FROM THE GENERAL FUND FOR THE PERIOD COVERED BY THIS APPROPRIATION RESOLUTION.

BE IT FURTHER RESOLVED THAT THE COUNTY ADMINISTRATOR IS AUTHORIZED TO PRE-APPROVE ACCOUNTS PAYABLES INVOICES FOR PAYMENT AROUND THE 10TH AND AROUND THE END OF EACH MONTH PRIOR TO FORMAL APPROVAL BY THE ESSEX COUNTY BOARD OF SUPERVISORS. FORMAL APPROVAL BY THE ESSEX COUNTY BOARD OF SUPERVISORS WILL BE MADE DURING THE MEETING OF THE MONTH FOLLOWING THE ACTUAL PAYMENT OF THE BILLS. THIS PROCEDURE WILL ENABLE THE COUNTY TO AVOID PAYING PENALTY AND INTEREST CHARGES FOR THE LATE PAYMENT OF INVOICES.

BE IT FURTHER RESOLVED THAT ALL COUNTY EMPLOYEES NOT PAID DIRECTLY BY THE ESSEX COUNTY SCHOOL BOARD AND THE ESSEX COUNTY DEPARTMENT OF SOCIAL SERVICES WILL BE PAID BI WEEKLY.

ORDERED THIS THE 12TH DAY OF MAY 2020.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Board of Supervisors of the County of Essex, Virginia certified that the Resolution set forth above was duly adopted during an open electronic meeting on the 12th of May, 2020 by a majority of the members of the Board of Supervisors with the following votes:

Aye: Magruder,
 Johnson,
 Akers,
 Gill,
 Smith

Nay: N/A

Abstention: N/A

Signed this 13th day of May, 2020.

ATTEST:



Michael A. Lombardo, Clerk
Board of Supervisors of the County of Essex, Virginia