

**FY24-25 Budget Schedule: November 2023 - April 2024 Budget Adoption
 Adopted by the Essex County Board of Supervisors on November 21, 2023
 Amended by the Essex County Board of Supervisors on February 13, 2024**

October 9, 2023	9:00 AM	School budget Advisory Committee Meeting
November 13, 2023	9:00 AM	School budget Advisory Committee Meeting
November 16, 2023		County Administrator completes budget directions to staff
November 17, 2023		Finance sends request packets to Departments; Letters sent out to outside agencies for budget request
December 11, 2023	9:00 AM	School budget Advisory Committee Meeting
January 2-12, 2024		Departments complete 2024-2025 budget request; Outside agencies budget request due
January 8, 2024	9:00 AM	School budget Advisory Committee Meeting
January 16-26, 2024		Department meetings with County Administrator
February 1, 2024		Complete Preliminary Revenue Estimate/Discuss with County Administrator
February 6, 2024		Notification of work session schedule sent to outside agencies
February 12, 2024	9:00 AM	School budget Advisory Committee Meeting
	6:45 PM	School Public Hearing on Proposed Budget; Superintendent presents proposed budget
February 13, 2024		Preliminary Budget Session - Departments present budget request to BoS
February 22, 2024	7:00 PM	Special meeting: County Administrator Budget Presentation School Board Meeting Room, 109 Cross St, Tappahannock, VA 22560

March 6, 2024		Outside agencies present funding request School Board Meeting Room, 109 Cross St, Tappahannock, VA 22560
March 11, 2024	9:00 AM	School budget Advisory Committee Meeting
	6:45 PM	School Board Approves Budget
March 12, 2024	7:00 PM	Budget Work Session: Superintendent and Social Services presents proposed budget to Board of Supervisors; County Administrator budget discussion School Board Meeting Room, 109 Cross St, Tappahannock, VA 22560
March 26, 2024	7:00 PM	Joint Session: School Board and Board of Supervisors High School Library, 833 High School Circle, Tappahannock, VA 22560
April 1, 2024		Notice to Newspaper for FY24-25 Budget Public Hearing
April 16, 2024		Budget Public Hearing for FY24-25 proposed budget and tax rate School Board Meeting Room, 109 Cross St, Tappahannock, VA 22560
April 23, 2024		Adopt FY24-25 Budget Resolution; Appropriate FY24-25 Budget School Board Meeting Room, 109 Cross St, Tappahannock, VA 22560