

## JOB DESCRIPTION

### Essex County, VA

Job Title	<b>BLS Firefighter EMT</b>
Department	Emergency Services Department
Category	Full Time
FSLA	Non-Exempt
Pay Grade	
Report to:	Emergency Services Lieutenant or Chief of Emergency Services or Captain of Emergency Services
Supervises:	NA

#### **JOB SUMMARY/PURPOSE**

This position performs work responding to emergency calls to provide basic life support services to the ill and injured, and to transport patients to a medical facility. This position also helps maintain Emergency Services equipment, EMS/Ambulance units, and helps maintain a clean Emergency Services Station. This position participates in work related training and is well-versed in the Peninsulas EMS Council Inc. patient care protocols. The BLS Firefighter EMT is required to exercise good judgment in administering emergency medical services and is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

#### **ESSENTIAL JOB FUNCTIONS**

*(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)*

- Responds to EMS emergency situations with ambulance such as medical emergencies, car crashes, fires, etc.;
- Provides EMT/basic life support medical services;
- Performs detailed subjective and objective patient assessments within established protocols, stabilization and treatment;
- Coordinates emergency care procedures with ALS/Paramedic providers on scene and communicates effectively with emergency room staff;
- Prepares and maintains daily operations logs, incident report records, and patient care reports;
- Drives and/or operates various Ambulance/EMS units;
- Assists in maintaining ambulances and equipment and cleaning station and grounds, ensures that emergency vehicles are completely stocked and in good running order;
- Assist with presentations within the community on safety and medical topics;
- Participates in continuing education training and EMS instruction programs by individual study of technical material and attendance at scheduled drills and classes provided by Essex County EMS;
- Provide firefighting services if needed when emergency medical services are not required;
- Maintains all certifications and skill levels;

- Ensures that all work is conducted in a safe manner and all work safety practices are followed;
- Performs similar or related work as required, directed or as situation dictates;
- Assists other department staff as needed to promote a team effort to serve the public;
- Continues training; keeps current with EMS Protocols and maintains all appropriate certifications;
- Consistent on-site/field work and on-time attendance is essential for this position based on assigned schedule.

### **MINIMUM REQUIREMENTS TO PERFORM WORK**

#### Education and Experience:

- High school diploma or any equivalent combination of education, training, and experience that provides the requisite knowledge, skills, and abilities for this job, supplemented by one (1) year of progressively responsible experience as a firefighter, and EMT provider of basic life support, or other closely related discipline

#### Licenses or Certificates:

- Emergency Medical Technician—Basic life support certification;
- CPR certification;
- Firefighter I certification;
- Hazardous Awareness certification;
- Firefighter II certification within one year of employment;
- EVOOC(Emergency Vehicle Operation Course) certification;
- Valid driver's license in the Commonwealth of Virginia.

#### Other Requirements

- Must pass a criminal background investigation, drug test and health exam.

#### Knowledge, Skills and Abilities:

- Knowledge of emergency medical techniques, and procedures required at the EMT/BLS level;
- Knowledge of Firefighter I duties and responsibilities;
- knowledge of hazardous materials awareness;
- Knowledge of laws, rules and regulations relating to emergency medical services as relating to EMT/BLS and Firefighter I level;
- Knowledge or ability to learn of the layout of local roads and of the locations and characteristics of various neighborhoods and communities;
- Ability to understand and follow oral and written instructions;
- Ability to prepare detailed written and/or electronic reports;
- Ability to communicate effectively using solid reading, writing, listening and speaking skills; ability to produce medical reports that accurately convey information and explain medical situations to patients;
- Ability to work under stressful or dangerous conditions, often involving considerable personal risk or risk to others;
- Ability to drive an EMS/Ambulance unit to and from emergency calls;

- Ability to exercise independent judgment, organize work, and complete tasks efficiently and accurately;
- Ability to maintain professional ethics related to confidentiality, specifically medical records;
- Ability to react quickly and calmly in emergency situations;
- Ability to deal courteously, yet firmly and effectively with the public in emergency situations;
- Possession of physical endurance and agility to deal with ill or injured patients and to use emergency medical equipment and vehicle during a crisis;
- Ability to establish and maintain effective working relationships with associates, hospital staff, county officials, outside agencies and the general public;
- Ability to learn and utilize new skills and information to improve job performance and efficiency.

**Physical and Mental Requirements:**

Work Environment

	None	Under 1/3	1/3 to 2/3	Over 2/3
Outdoor Weather Conditions				X
Work in high, precarious places		X		
Work with toxic or caustic chemicals		X		
Work with fumes or airborne particles		X		
Work near moving mechanical parts			X	
Risk of electrical shock		X		
Vibration		X		
Equipment Used – Computers, office equipment, hand tools, mechanic tools, cleaning equipment, ems & firefighting equipment, jaws of life				X

Physical Activity

	None	Under 1/3	1/3 to 2/3	Over 2/3
Standing				X
Walking				X
Sitting				X
Talking & Hearing				X
Using hands/fingers to handle/feel				X
Climbing or balancing		X		
Stooping, kneeling, crouching, crawling				X
Reaching with hands and arms				X
Smelling fire, patience with medical concerns		X		
Bending, pulling, pushing - Patients				X
Other-Driving				X
Other-Performing medical procedures, helping with firefighting, dealing with car crashes, dealing with contagious diseases, dealing with crisis situations				X

Lifting Requirements

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds			X	
Up to 25 pounds			X	
Up to 50 pounds			X	
Up to 75 pounds			X	
Up to 100 pounds			X	
Over 100 pounds			X	

Noise Levels

	None	Under 1/3	1/3 to 2/3	Over 2/3
Very Quiet (forest, isolation booth)	X			
Quiet (library, private office)			X	
Moderate noise (computer, light traffic)			X	
Loud Noise (heavy equipment/traffic)		X		
Very Loud (jack hammer work)		X		

Vision requirements

- Close vision (i.e. clear vision at 20 inches or less)
- Distance vision (i.e. clear vision at 20 feet or more)
- Color vision (i.e. ability to identify and distinguish colors)
- Peripheral vision (i.e. ability to observe an area that can be seen up and down or left and right while the eyes are fixed on a given point)
- Depth perception (i.e. three-dimensional vision, ability to judge distances and spatial relationships)

*(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change).*