

Minutes
Essex County Planning Commission
Regular Meeting

January 3, 2023
7:00 P.M.

A regular meeting of the Essex County Planning Commission was held on January 3, 2023, at the Essex County School Board Office, Tappahannock, Virginia.

Present:

Dr. G. R. Quarles – Vice Chairman
Angelo Stevens
Trent Taliaferro
Benjamin Scott Mundie
Jean Segar

Absent:

David Jones – Chairman
Cheryl Evans

Also present:

Kelly McKnight – Planning and Zoning Office Manager
Rob Hodges – Planning and Zoning Administrator

CALL TO ORDER

Vice Chairman Quarles called the regular meeting of the Planning Commission to order at 7:00 pm.

ROLL CALL

Vice Chairman Quarles asked Ms. McKnight to call the roll. A quorum was met.

MEETING AGENDA

Vice Chairman Quarles stated that there is a letter of resignation to be added to the new business.

APPROVAL OF MINUTES

Jean Segar stated that she was present online for the November 1, 2022, meeting and not absent. A motion was made and seconded to approve the minutes as amended of the November 1, 2022, Planning Commission meeting. AYES: 5 NAYES: 0 ABSENT: 2

PUBLIC COMMENTS

Vice Chairman Quarles opened the Public Comments session and as no one came forward to speak, closed the session.

PUBLIC HEARING

none

OLD BUSINESS

Vice Chairman Quarles stated that there are two items. Regarding the Brays Fork redevelopment, Vice Chairman Quarles recommends that it be on next month's agenda for discussion. It was stated by Mrs. Monterio that they would like to present a preliminary site plan in December. Rob Hodges stated they did turn in the site plan last Thursday. He has not reviewed it for completeness but once done he will submit a paper and electronic copy for each member on the planning commission. There will be a rezoning request from B1 to PUD and then there will be the site plan for the PUD being proposed. Commissioner Taliaferro stated they were going to do an environmental impact study and wanted to know when they're going submit that. Mr. Hodges stated that he is not sure if they have submitted that portion, but he will make sure they know that that is an expectation of the Planning Commission. Vice Chairman Quarles suggested that the commission talk with the Board of Supervisors to see what their thoughts were on this project.

Vice Chairman Quarles also stated we have continued discussion on the comprehensive plan review and update. He asked Mr. Hodges if the board had allocated any funds to this particular project and if so, do you have any updates with the Berkley Group. Mr. Hodges stated he is not sure if they would be the group to do it. He does know that a line item was requested to be put against the Board of Supervisors portion of the budget for \$150,000 for the comprehensive review. There is no need to discuss tonight as there will be more information when our chairman returns.

NEW BUSINESS

Vice Chairman Quarles read a letter from Cheryl Evans stating her resignation from the Planning Commission effective January 3, 2023. As the Board of Supervisors handles the appointments, they will be the ones to accept the resignation. There will be a vacancy on the Planning Commission that will be done through the Newspaper and then appointed by the Board of Supervisors. Commissioner Taliaferro asked when Mrs. Evans term is supposed to be up for the Planning Commission and is she a representative at large or for the Rappahannock District? Kelly McKnight stated that her term expires June 30, 2024. Commissioner Taliaferro stated that he brought it up to say that we need to make sure that we have three representatives from the Rappahannock District.

Mr. Hodges stated that on Friday he received two conditional use permits that are incomplete. If they are complete that would be on the agenda for the February meeting. They are both for Wind Winery one is for a distillery at one location and a brewery at the other location.

Mr. Hodges also stated that the Middle Peninsula Planning Commission has an in person or virtual meeting either on the 23rd or 26th of January. This would be where DEQ is making a presentation and could be used for the Comprehensive Plan.

ADJOURN

Having no further discussion, a motion to adjourn was made and seconded. AYES: 5, NAYES: 0, ABSENT: 2

Chairman