ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES
Office of General Registrar
Tappahannock, VA

Members Present: Gwendolyn Darby and Ed Robinson, Meredith Jefferies
Others Present: M. Kelly LaFollette, General Registrar

The Chair called the meeting to order at 10:01 a.m. and determined that a quorum was present.

Meeting Agenda:
On a motion by Ed Robinson, seconded by Gwen Darby, the Electoral Board approved the agenda as presented. Motion unanimously approved.

Minutes: On Motion by Meredith Jefferies, seconded by Gwen Darby, the Board moved for approval of the November 18, 2022 minutes as written and reviewed by email. Motion unanimously approved.

Public Comment: None

GR Report: Budget: 2023-2024 Budget submitted on December 1, 2022

Old Business

- None

New Business

- Electoral Board Email addresses – An Essex County email address will be issued for all Electoral Board members beginning in January.
- New Electoral Board member – No news yet on who the new Republican Electoral Board member will be. Ed Robinson has been in touch with Billy Healy, Essex County Republican Party Chair, but no one has been named.

Closed Session

On a motion by Ed Robinson, seconded by Gwen Darby, the Board will now go into closed session at 10:22 a.m. pursuant to Section 2.2-3711 (A)(19) of the Code of Virginia for the purpose of discussing “plans to protect public safety as it relates to ... specific cybersecurity threats or vulnerabilities and briefings by staff members, ...; discussion of information subject to the exclusion in subdivision 2 or 14 of § 2.2-3705.2, where discussion in an open meeting would jeopardize the safety of any person or the security of any facility, building, structure, information technology system, or software program; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure....” Kelly LaFollette will also attend during the closed session to reasonably aid the Board in consideration of subject matter. Motion unanimously approved.

On a motion by Meredith Jefferies, seconded Gwen Darby, the Electoral Board reconvened in open session at 10:34 a.m. Motion unanimously approved.
Certification:

We certify that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting convened, were heard discussed or considered in the closed session or meeting by the Electoral Board.

Roll Call Vote:

Chair – Ed Robinson: Aye
Vice Chair – Gwen Darby: Aye
Secretary – Meredith Jefferies: Aye


Next meeting date: January 4, 2023 @10:00am

Adjournment: On motion by Meredith Jefferies, seconded by Ed Robinson, the Board voted to adjourn the meeting at 10:45 a.m. Motion unanimously approved.

Chair
Vice Chair
Secretary