

ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES
Office of General Registrar
Tappahannock, VA

Members Present: Ed Robinson, Treava Kasey, and Meredith Jefferies
Others Present: M. Kelly LaFollette, General Registrar

The General Registrar called the meeting the meeting to order at 10:13 a.m. and determined that a quorum was present.

Meeting Agenda:

On a motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board approved the agenda. Motion unanimously approved.

Minutes:

On Motion by Ed Robinson, seconded by Meredith Jefferies, the Board moved for approval of the February 8, 2023 minutes as written and reviewed by email. Motion unanimously approved.

Public Comment:

None

GR Report: Kelly LaFollette proposed a public notice (for local candidate filing deadline) to appear in the Rappahannock Times. She also discussed phishing reporting methods for county email.

Closed Session

On a motion by Ed Robinson, seconded by Treava Kasey, the Board will go into closed session at 10:41 a.m. pursuant to Section 2.2-3711 (A)(19) of the Code of Virginia for the purpose of discussing “plans to protect public safety as it relates to ... specific cybersecurity threats or vulnerabilities and briefings by staff members, ...;” and pursuant to Section 2.2-3711 (A) (35) of the Code of Virginia for discussion of voting security matters made confidential pursuant to 24.2-625-1. Kelly LaFollette will also attend during the closed session to reasonably aid the Board in consideration of subject matter. Motion unanimously approved.

On a motion by Treava Kasey, seconded Meredith Jefferies, the Electoral Board reconvened in open session at 11:15 a.m. Motion unanimously approved.

Certification:

We certify that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting convened, were heard discussed or considered in the closed session or meeting by the Electoral Board.

Roll Call Vote:

Chair – Ed Robinson:	Aye
Vice Chair – Treava Kasey:	Aye
Secretary – Meredith Jefferies:	Aye

Respectfully submitted by M. Kelly LaFollette, General Registrar

On a motion by Ed Robinson, seconded by Meredith Jefferies, The Electoral Board approves the Locality Election Security System Plan of Action & Milestones (POAM) and Remediation Plan submitted by W.B. Murray & Co and will be submitted to the Department of Elections no later than April 1, 2023. Motion unanimously approved.

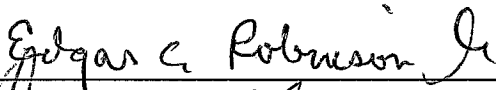
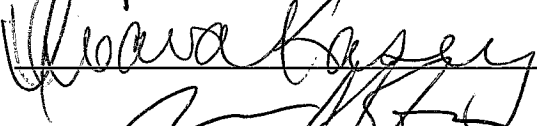
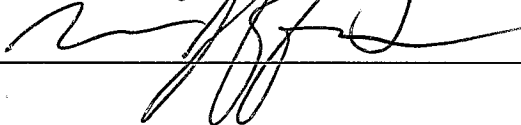
On a motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board approves the 2023 Essex County Voting System Equipment Security Plan. Motion Unanimously Approved.

New Business

General Discussion about upcoming Primary Election: We will know if a primary will be held in Essex County after April 11, the party deadline to file with the Department of Elections.

Next meeting date: April 26 @10:00am

Adjournment: On motion by Ed Robinson, seconded by Treava Kasey, the Electoral Board voted to adjourn the meeting at 11:26 a.m. Motion unanimously approved.

 _____	Chair
 _____	Vice Chair
 _____	Secretary