

**ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES**  
**Office of General Registrar**  
**Tappahannock, VA**

Members Present: Ed Robinson, Treava Kasey, and Meredith Jefferies  
Others Present: M. Kelly LaFollette, General Registrar

The Chair called the meeting to order at 10:00AM. and determined that a quorum was present.

**Meeting Agenda:**

On a motion by Meredith Jefferies, seconded by Ed Robinson, the Electoral Board approved the agenda with the addition of a Closed Session to discuss personnel matters. Motion unanimously approved.

**Minutes:**

On Motion by Ed Robinson, seconded by Treava Kasey, the Board moved for approval of the March 22, 2023, minutes as written and reviewed by email. Motion unanimously approved.

**Public Comment:**

None

**GR Report:** Kelly LaFollette announced that the Democratic and Republican parties will not hold June Primaries in Essex County and encouraged electoral board members to complete cyber training. The Voter Registration & Election office is closing all day on June 21, 2023, for a staff training event.

**Old Business**

**New Business**

- Back-up Polling locations – with the Old Beale Sanctuary under repairs, emergency back-up locations the new emergency back-up precinct for the Greater Tappahannock Precinct (101) will be the library and for the Central Precinct (401 Station 5 emergency services. Station 5 is also available as a CAP back-up.

**Closed Session**

On a motion by Treava Kasey, seconded by Ed Robinson, the Board will go into closed session at 10:20AM pursuant to Section 2.2-3711 (A)(19) of the Code of Virginia for the purpose of discussing “... specific cybersecurity threats or vulnerabilities and briefings by staff members, ...;” and pursuant to Section 2.2-3711 (A)(1) for the purpose of discussing “... appointment, ... performance, ... salaries, of specific public appointees or employees of any public body;...” Kelly LaFollette will also attend during the closed session to reasonably aid the Board in consideration of subject matter. Motion unanimously approved.

On a motion by Meredith Jefferies, seconded Treava Kasey, the Electoral Board reconvened in open session at 10:47AM. Motion unanimously approved.

**Certification:**

We certify that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting convened, were heard discussed or considered in the closed session or meeting by the Electoral Board.

**Roll Call Vote:**

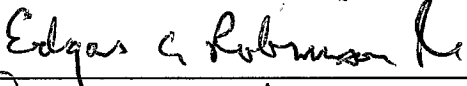
Chair – Ed Robinson: Aye  
Vice Chair – Treava Kasey: Aye  
Secretary – Meredith Jefferies: Aye

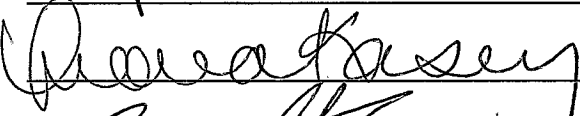
**General Discussion**


General Discussion about the Electoral Board meeting schedule and future agenda items.

**Next meeting date: May 23 @1:00PM**

**Adjournment:** On motion by Treava Kasey, seconded by Meredith Jefferies, the Electoral Board voted to adjourn the meeting at 11:01AM. Motion unanimously approved.

  
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Chair

  
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Vice Chair

  
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Secretary