

ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES
Office of General Registrar
Tappahannock, VA

Members Present: Ed Robinson, and Treava Kasey
Members Absent: Meredith Jefferies
Others Present: M. Kelly LaFollette, General Registrar

The Chair called the meeting to order at 10:00 am. and determined that a quorum was present.

Meeting Agenda:

On a motion by Treava Kasey, seconded by Ed Robinson, the Electoral Board approved the agenda as presented. Motion unanimously approved.

Minutes:

On Motion by Ed Robinson, seconded by Treava Kasey, the Board moved to postpone approval of the June 21, 2023, minutes to the August meeting. Motion unanimously approved.

Public Comment:

None

GR Report:

Kelly LaFollette discussed recent and upcoming Department of Elections training events and reported that no new cybersecurity updates occurred this month.

New Business

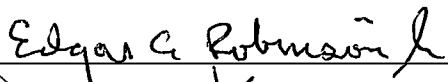
- **AB Envelopes:** Elect has updated absentee envelopes to accommodate new laws effective July 1, 2023. The Absentee return envelope instructs voters that *“Mailed ballots must be postmarked on or by Election Day and received by noon on the Friday after Election Day to be counted.”* Due to the Veteran’s Day holiday, ballots must be received by noon on the Monday after Election Day for the November 7, 2023, General Election. The Department of Elections has advised that using stickers to update envelopes is not acceptable¹, so the Electoral Board and General Registrar agree they will not update this information on the return envelope by using a sticker, unless instructed to do so by the Department of Elections.
- **General Election Planning:** High turnout is expected because the General Assembly, Constitutional Officers and two precincts with Board of Supervisors and School Board are on the November 7, 2023, ballot. Therefore, Essex County will order 110% of ballots: 50% Election Day, 30% Early Voting, 20% By-Mail, 10% backup. By mail and back-up ballots printed in-house.

Closed Session

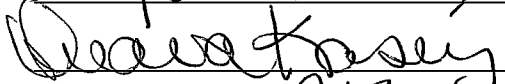
None

Next meeting dates: Regular meeting on August 16 @10:00AM

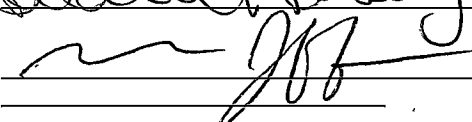
Adjournment: On motion by Ed Robinson, seconded by Treava Kasey, the Electoral Board voted to adjourn the meeting at 10:34 am. Motion unanimously approved.



Chair



Vice Chair



Secretary

¹ ELECT Advisory 120062318-060723-1643-37