ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES Office of General Registrar Tappahannock, VA

Members Present: Treava Kasey, Meredith Jefferies Others Present: Angela Hart, General Registrar

The Chair called the meeting to order at 10:05 a.m. and determined that a quorum was present.

<u>Meeting Agenda:</u> On a motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board approves the agenda as presented. Motion unanimously approved.

<u>Minutes</u>: On Motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board moves for approval of the March 6 & 11, 2024 minutes as written and reviewed in person. Motion unanimously approved.

Public Comment: None

GR Report: Angela Hart gave an update regarding the June Primary.

Closed Session

On a motion by Meredith Jefferies, seconded by Treava Kasey, the Board will go into closed session at 10:18 a.m. pursuant to Section 2.2-3711 (A)(19) of the Code of Virginia for the purpose of discussing cybersecurity threats or vulnerabilities and pursuant to Section 2.2-3711 (A) (1) for the purpose of discussing personnel; Angela Hart will also attend during the closed session to reasonably aid the Board in consideration of subject matter. Motion unanimously approved.

On a motion by Meredith Jefferies, seconded Treava Kasey the Electoral Board reconvenes in open session at 10:34 a.m. Motion unanimously approved.

Certification:

We certify that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting convened, were heard discussed or considered in the closed session or meeting by the Electoral Board.

Roll Call Vote:

Chair – Treava Kasey:

Ave

Vice Chair - vacant

Secretary – Meredith Jefferies:

Aye

On a motion by Treava Kasey, seconded by Meredith Jefferies, the Electoral Board approves the quarterly POAM as created/updated by W.A. Murray & Co. Motion unanimously approved. It will be submitted to the Department of Elections no later than April 1, 2024.

On a motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board certifies that it has reviewed the Annual Risk Assessment conducted and submitted by W.A. Murray & Co. Motion unanimously approved.

Next meeting	ng date:	April 17	, 2024

<u>Adjournment:</u> On motion by Treava Kasey, seconded by Meredith Jefferies, the Board voted to adjourn the meeting at 10:55 a.m. Motion unanimously approved.

Vice Chair