

ESSEX COUNTY ELECTORAL BOARD - MEETING MINUTES
Office of General Registrar
Tappahannock, VA

Members Present: Treava Kasey, Meredith Jefferies

Others Present: Angela Hart, General Registrar and Lauren Davis, Chief Deputy Registrar

The Chair called the meeting to order at 10:46 a.m. and determined that a quorum was present.

Meeting Agenda: On a motion by Meredith Jefferies, seconded by Treava Kasey, the Electoral Board approves the agenda as presented. Motion unanimously approved.

Minutes: On Motion by Treava Kasey, seconded by Meredith Jefferies, the Electoral Board moves for approval of the March 20, 2024 minutes as written and reviewed via email. Motion unanimously approved.

Public Comment: None

GR Report: Angela Hart gave an update that she has reached out to our officers for the June Primary. Training dates were discussed as well. Ms Hart advised that the board will need to make a decision on renewal of our warranty for our equipment. On a motion made by Meredith Jefferies and seconded by Treava Kasey the board moves to approve renewing the warranty on our voting equipment. Motion unanimously approved. Ms Hart also presented guidance from the department of elections regarding Juneteeth. On a motion, by Meredith Jefferies and seconded by Treava Kasey the board moves to close the Essex County Voter Registration Office in observance of the Juneteenth holiday. The official timing and date of the canvas will be announced in the future and will be, as required by law, open to the public regardless of office hours. Ms Hart also advised on training requirements for newly reappointed electoral board member, Meredith Jefferies.

Closed Session

On a motion by Meredith Jefferies, seconded by Treava Kasey, the Board will go into closed session at 11:35 a.m. pursuant to Section 2.2-3711 (A)(19) of the Code of Virginia for the purpose of discussing cybersecurity threats or vulnerabilities and pursuant to Section 2.2-3711 (A) (1) for the purpose of discussing personnel; Angela Hart and Lauren Davis will also attend during the closed session to reasonably aid the Board in consideration of subject matter. Motion unanimously approved.

On a motion by Meredith Jefferies, seconded by Treava Kasey the Electoral Board reconvenes in open session at 11:53 a.m. Motion unanimously approved.

Certification:

We certify that (i) only public business matters lawfully exempted from open meeting requirements and (ii) only such public business matters as were identified in the motion by which the closed meeting convened, were heard discussed or considered in the closed session or meeting by the Electoral Board.

Roll Call Vote:

Chair – Treava Kasey: Aye

Vice Chair – vacant

Secretary – Meredith Jefferies: Aye

On a motion by Treava Kasey, seconded by Meredith Jefferies, the Electoral Board approves the Voting System Security Plan 2024 and made necessary reviews and updates.

Next meeting date: May 22, 2024

Adjournment: On motion by Treava Kasey, seconded by Meredith Jefferies, the Board voted to adjourn the meeting at 11:58 a.m. Motion unanimously approved.

_____ Chair

_____ Vice Chair

_____ Secretary

DRAFT